## "STUDY ON STANDARD OPERATIONAL PROCEDURE IN MERCHANDISING"

#### **Submitted By**

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# THESIS TITLE: "STUDY ON STANDARD OPERATIONAL PROCEDURE IN MERCHANDISING"

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#### **Submitted to the**

DEPARTMENT OF TEXTILE ENGINEERING SONARGAON UNIVERSITY (SU), DHAKA.

This report presented in partial fulfillment of the requirements for the degree of BACHELOR OF SCIENCE IN TEXTILE ENGINEERING.

#### **DEDICATED**

#### To

Authors dedicate this report to our Family who give us chance to study in Textile Engineering and support us all time. Specially dedicate this report to our teachers and all the people who have helped us to complete this report.

#### **DECLARATION**

Authors attest that this report is totally our own work, except where Authors have given fully documented references to the work of others and that the materials contained in this report have not previously been submitted for assessment in any formal course of study. If Authors do anything, which is going to breach the first declaration, the examiner/supervisor has the right to cancel our report at any point of time.

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#### LETTER OF TRANSMITTAL

Date: 25/10/2021

To

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## SUBJECT: LETTER REGARDING THE SUBMISSION THE STUDY ON STANDARD OPERATIONAL PROCEDURE IN MERCHANDISING

Dear Sir,

Authors are pleased to submit the Thesis the "Impact of STUDY ON STANDARD OPERATIONAL PROCEDURE IN MERCHANDISING" It was a great pleasure to work on such an important topic. This project was assigned to us in partial fulfillment of the requirement for the award of the degree of bachelor of Textile Engineering (4 years) from Sonargaon University (SU) Dhaka.

Authors believe that this project will certainly help you in evaluating our work. Authors would be very happy to provide any assistance in interpreting any part of the paper wherever necessary.

#### **Sincierly Authors**

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#### APPROVAL SHEET

This research entitled the "STUDY ON STANDARD OPERATIONAL PROCEDURE IN MERCHANDISING" at Sonargaon University (SU), Dhaka. Spring 2021, prepared and submitted by Mir Manajir Ahsan (Tex-1801013078) Shahnaz khatun (Tex-1801013023), Shuvo Chandro Shill (Tex-1801013048), Md. Mahmudul Hasan Sakib (Tex-1801013137) in partial fulfillment of the requirement for the degree of Bachelor of Science in Textile Engineering has been examined and hereby recommended for approval and acceptance.

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#### **ABSTRUCT**

BANGLADESH'S EXPORT EARNINGS CARRY MORE THAN 78% CONTRIBUTION FROM THE GARMENTS, APPAREL AND KNITWEAR INDUSTRY. THE OBJECTIVE OF THIS THESIS IS TO PROVIDE AN EXTENSIVE OVERVIEW OF GARMENTS MERCHANDISING. AS WELL AS A REFERENCE AND FOR ITS STUDY. THE CHAPTERS ARE WRITTEN FOR THE GARMENTS MERCHANDISING PROFESSIONAL FOR DETAILED EASING INFORMATION, WHO WANTS AN OVERVIEW OR SPECIFIC INFORMATION IN ONE PARTICULAR AREA.

MERCHANDISING IS AN IMPORTANT WORK IN GARMENTS SECTOR. SO THAT MERCHANDISER JOB IS ESSENTIAL FOR EVERY GARMENT. IN THIS JOB THE EMPLOYER MUST HAVE HARD WORKING MIND, CONVINCING POWER, INSTANT INTELLIGENCE, POWERFUL OBSERVATION, PATIENCE ETC. WITHOUT MERCHANDISER NO GARMENTS CAN RUN SMOOTHLY.

AUTHORS HAVE GATHERED DATA DIRECT FROM DIFFERENT ORGANIZATION. THEY HAVE CONDUCTED FACE TO FACE MEETINGS WITH MERCHANDISERS OF DIFFERENT ORGANIZATION TO FIND OUT THE DETAILED WORKING PROCEDURE AND KNOWLEDGE THAT IS REQUIRED FOR MERCHANDISING.

THIS STUDY WILL BE HELPFUL FOR PEOPLE WHO WANT TO BUILD THEIR CARRIER IN MERCHANDISING. ALSO, IT WILL HELP TO BUILD FUTURE LEADERS IN MERCHANDISING.

#### **ACKNOWLEDGEMENTS**

AT FIRST AUTHORS WOULD LIKE TO EXPRESS OUR DEEP APPRECIATION TO THE ALMIGHTY ALLAH FOR PROVIDING THE OPPORTUNITY TO COMPLETE OUR THESIS THE 'STUDY ON "STANDARD OPERATIONAL PROCEDURE IN MERCHANDISING" THEN SPECIALLY AUTHORS WOULD LIKE TO SHOW A HUGE THANKS GO TO MD. JUEL SARKER, ASST. COORDINATOR & LECTURER, DEPARTMENT OF TEXTILE ENGINEERING, SONARGAON UNIVERSITY (SU), DHAKA FOR HER ENCOURAGEMENT AND VALUABLE SUGGESTIONS.

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### **CHAPTER 1**

#### INTRODUCTION

#### 1.1 BACKGROUND OF THE STUDY

The success of readymade garment exports from Bangladesh over the last two decades has surpassed the most optimistic expectations. apparel export sector is a multi-billion-dollar manufacturing and export industry in the country. The overall impact of the readymade garment exports is certainly one of the most significant social and economic developments in contemporary Bangladesh. With over one and half million women employed in semi-skilled and skilled job producing clothing for exports. the development of the apparel export industry has had far-reaching implications for the society and economy of Bangladesh For Bangladesh, the readymade garmen1 export industry has been the proverbing goose that Jays the golden eggs for over fifteen years now. The sector now dominates the modern economy in expend earning. secondary impact and employment generated. The events in 1998 serve to highlight the vulnerability of this industry in both internal and external shocks on the demand and supply side. Given the dominance of the sector the overall modern economy of Bangladesh. this vulnerability should be a matter of some concern to the policymakers in Bangladesh. Although in gross terms the sector's contributions to the country's export is around 74 percent. in terms the share would be much less partially the backward linkages in textile have been slow in development. The dependence on a single sector, no mailer how resilient or sturdy that sector is a matter of policy concern. Authors believe the policymakers in Bangladesh should work to reduce this dependence by moving quickly to develop the other export industries using the lessons learned from the success of apparel exports. The Industry is one hundred percent export-oriented and therefore insulated from

domestic demand shocks, boathorse. it remains vulnerable to domestic supply shocks and the smooth functioning of the banking. transportation another forward and backward linkage sectors or the Dhaka-Chittagong road remains the main economy. The transportation link connecting the production units. mostly situated in and around Dhaka and the port in Chittagong. where the raw material and the finished products are shipped in and out. Despite increased dependence on air transportation. trucks vehicles for transporting raw materials and finished the main products for Bangladesh garment exports

The RMG sector in Bangladesh. with its low productivity and poor quality will be no match for the competitive producers. The higher volume is explained by productivity. Factories in Sri Lanka operate at 80% - 90% or potential capacity whereas in Bangladesh. according to some experts. productivity is boathorse 35% and 55% of potential capacity with very few exceptions. For the RMG sector in Bangladesh. productivity alone can make a difference boathorse life and death. The higher dollar value is explained by the addition of value. The consumer surplus is drastically greater in the market for high end products. Consequently, the profit margin is much higher for high end products.

#### 1.2 OBJECTIVES:

- ✓ an overall success in the garments.
- ✓ The role of Merchandising in export sector in Bangladesh.
- ✓ Finding the problem what actually raced the merchandiser at work.
- ✓ Collecting information about merchandising job & their responsibilities.
- ✓ To identify the supply chain management direction with in the merchandising management system.
- ✓ To develop relation boathorse quality & merchandising.
- ✓ Find out the role of merchandising in RMG sector.
- ✓ Describe the dimensions of Apparel product lines. including the merchandising calendar.
- ✓ Discuss the relationship of merchandising to sourcing finished goods. materials. and production.

#### 1.3 LIMITATIONS:

- ✓ Authors think these are the limitation of the industry. The main limitations of the study are as follows:
- ✓ The merchandisers of the company are always busy. so, they could not provide the information timely.
- ✓ Sufficient records. facts and figures are not available. These constraints narrators the scope of the real analysis.
- ✓ There is no special training department for study.

### **CHAPTER 2**

#### LITERATURE REVIEW

#### 2.1 GROWTH OF RMG IN BANGLADESH:

The RMG business started in Bangladesh in the 70s but it was then merely a casual effort. The first consignment of knitwear export was made in 1973 and the first consignment of woven garments was made in 1977. Though started later. but it was the woven sector that first dint a spot in the export pie of Bangladesh. In 1981-82 the contribution of woven garments in the total export was 1.10%. Afterwards it is a story of sustained success for Bangladesh RMG sector. Within a decade the contribution of woven to the export basket became 42.83% (1990-91) and the knitwear sector's contribution was 7.64% (1990-91).

The entrepreneurs of the knit sector stepped forward with their expertise in the lute 80's. With their earnest efforts they Authors able to export US\$ 14.84 million in 1989-90. Out of this US\$ 12.22 million was exported to EU and US\$ 2.02 million was exported to US. The trend continued in the knit sector because of the market access opportunity provided 10 the LDCs under the Generalized Systems or Preference (GSP) benefit.

This is the rejuvenated beginning of the epic story or Bangladeshi knitathons sector RMG sector that in true sense has been able to massive industrialization in a sustainable way with effect on all probable human development aspects which is the encouraging part of the story.

The growth of knit sector is increasing at an increasing rate. The cumulative average growth rate of the sector is 27%. And it is continuously grabbing a more portion in the export pie of Bangladesh. This is mainly Due to the facilities provided under the EC GSP and ROO. The knit sector is heavily driven by these favorable policies and took the opportunity to develop a strong backward Jaige for the sector.

Year	Knitwea	r	Î	Woven W	/ear		Total Exp	ort
	Volume	(%) change	Share(%) in BD Export		(%) change	Share(%) in BD Export	RMG	Bangladesh
89-90	14.84	0	0.77	609.32	29.34	31.67	624.16	1923.70
90-91	131.20	784.00	7.64	735.62	20.73	42.83	866.82	1717.55
91-92	118.57	-9.62	5.95	1064.00	44.64	53.36	1182.57	1993.90
92-93	204.55	72.51	8.58	1240.48	16.59	52.06	1445.03	2382.89
93-94	264.14	29.13	10.42	1291.64	4.12	50.97	1555.78	2533.90
94-95	393.26	48.88	11.32	1835.09	42.07	52.85	2228.35	3472.56
95-96	598.32	52.14	15.41	1948.81	6.20	50.20	2547.13	3882.42
96-97	763.30	27.57	17.28	2237.95	14.84	50.65	3001.25	4418.28
97-98	940.31	23.19	18.22	2843.33	27.05	55.09	3783.64	5161.20
98-99	1035.36	10.11	19.49	2984.81	4.98	56.18	4020.17	5312.86
99-00	1269.83	22.64	22.08	3082.56	3.27	53.59	4352.39	5752.20
00-01	1496.23	17.83	23.14	3364.20	9.14	52.02	4860.43	6467.30
01-02	1459.24	-2.48	24.38	3124.56	-7.12	52.20	4583.80	5986.09
02-03	1653.83	13.34	25.26	3258.27	4.28	49.76	4912.10	6548.44
03-04	2148.02	29.88	28.25	3538.07	8.59	46.54	5686.09	7602.99
04-05	2819.47	31.26	32.58	3598.20	1.70	41.58	6417.67	8654.52
05-06	3816.98	35.38	36.26	4083.82	13.50	38.78	7900.80	10526.16
06-07	4553.60	19.30	37.39	4657.63	14.05	38.25	9211.23	12177.86

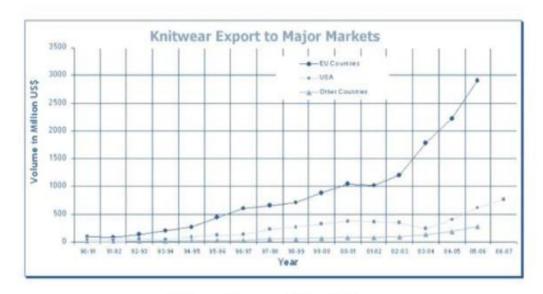
FIG: COMPARATIVE STATISTICS OF KNITWEAR & WOVEN WEAR (IN MILLION US\$

EU is the main export region of Bangladeshi KnitAuthorsar constituting 79% (US\$ 2227.27 million) of total knitathons export 2003-2004 folloAuthorsd by USA (14.27%. US\$402.38 million). This has become possible because it can satisfy the ROO of EU as value addition is higher (75%) in this sector. After the adoption of the guidelines for the application of the scheme of generalized tan ff preferences by EC knitathons export Bangladesh to EU rose precipitously. The two-stage transformation requirement of ROO in 1999 boosted market penetration in EU further; it contributed a growth of 101.19% since 2000-2001.

Bangladesh RMG sector has successfully passed some critical tests and is now ailing with two masts: knit and woven. The subsectors are now in healthy competition among themselves to take the role of leadership within the country.

In FY 2003-04, knitathons for Value first time exceeded woven Authors and became the leader in terms of quantity exported with 91.6 million dozen. The amount of woven export was 90.49 million dozen. KnitAuthorsar is still leading in terms of quantity exported and is widening the gap day by day. The present difference in favor of knitathons is 56.21 million dozen. In FY 2003-04. contribution of two RMG sub-sector-s in national export Authors follows: Woven Garments 46.54% and **Knit Authorsar** FY the 28.25%. In 2004-05 figures have changed dramatically, the share of woven garment to the country's export has reduced to 41.58%.the other hand the share of knitathons has It indicates clearly that the knitathons is increased to 32.58%. performing Authors in both ways. ln FY 2005-06 the scenario is as under:

KnitAuthorsar export increased by USS 997.51 Million (35.38%) National export increased by US\$ 1871.64 Million (21.63%)



Knitwear Export to Major Markets

#### 2.2 MERCHANDISING:

Merchandising is a Set Of work responsible for ensuring a products description both quality and quantity. Merchandising means total responsibility of a Merchandiser.

Now days. major companies are adopting merchandising concepts. which comply with all procedures to execute and dispatch the shipment on time considering quality. cost and time. Merchandisers are serious in the success of any garment business. They provide the right products at the right time. enabling a company to match with latest market trends and meet the market demand. In the merchandising concept, time management is a gig to manage one's time properly, so, he can focus on value adding actions.

Garment's merchandising means the work to buy raw material and accessories to produce garments (Merchandise) against a particular work order of garment and have to export these under the same work order within time schedule, maintaining required quality level of buyer.

#### 2.3 TYPE & FUNCTION OF MERCHANDISING:

Two type or merchandising done in garment exports

- Marketing merchandising.
- Production merchandising.

Responsibilities of Marketing merchandising:

- Product Development
- Costing

#### **Production merchandising:**

Product merchandising is done in the unit. This includes all the responsibilities from sourcing to finishing. first sample onwards. the products merchandising work start and ends with shipment

Bangladesh Based on company structure there are 3 types of merchandiser.

- > Liaison merchandiser.
- Sourcing office merchandiser
- > Factory merchandiser

All these categories have also sub category in production and marketing department.

- ❖ Liaison merchandiser: these are the merchandisers working in liaison office of renowned buyers like H&M, C&A etc.
- Sourcing office merchandiser: these are the merchandiser working in sourcing offices/treading offices based In Bangladesh.
- **Factory merchandiser:** these are the people working in Factories.

#### 2.4 RESPONSIBILITIES OF MERCHANDISERS:

- Developing new samples. execute sample orders
- Costing
- > Planning
- > Raw materials I Accessories arrangement
- Production scheduling (or) route card drafting
- Approval of various Process and samples
- > Pre-production follow up
- ➤ Meet Inspection Agencies
- Production controlling
- ➤ Identifying shortages and make arrangement for the shortages
- Following quality assurance procedures. quality control procedures
- ➤ Monitoring the in-house. sub-contractors and junior activities
- > Buyer communication
- ➤ Communication with sub-contractors. processing units & other 3rd parties
- Proper reporting
- ➤ Highlighting 10 the management
- Record main ten: Me
- Developing samples
- ➤ Placement of orders to suppliers
- > Taking measures for consistent production.

## 2.5 SOME IMPORTANT QUALITIES OF A MERCHANDISER:

- ✓ Language skill.
- ✓ Computer skill.
- ✓ Marketing skill.
- ✓ Right consumption knowledge of various goods.
- ✓ Costing knowledge of raw materials.
- ✓ Order getting ability (That is if the merchandiser is known by actual rate of raw materials so that he can negotiate perfectly with buyer. In this way, the possibility of getting order is hundred percent.) Sincere& responsible.
- ✓ Hard worker

#### 2.6 Activities of a Merchandiser:

Merchandiser need to work in a systematic way to ensure proper delivery or products at due date. They had to do their work into daily. Weekly. monthly and yearly basis. The activities arc-

#### 2.6.1. Daily activities of a merchandiser:

- ➤ Checking E-mail. They need to give the reply within the day based on priority.
- > Checking production status and convey to concern department.
- ➤ Checking the shipments documents and inform concern department.
- > Checking daily production status to understand shipment status
- ➤ Checking shipment schedule and raw materials production status
- ➤ Follow-up with sample section for different buyer's sample
- > Follow-up with store for fabric and accessories received
- Follow-up with the production manager for the production plan
- ➤ Follow-up with the commercial people UC.BTB L/C and L/C amendment
- ➤ Price quotation and delivery confirmation to the buyer
- ➤ Reporting to marketing and merchandising chief on the daily activities.
- ➤ Reporting to executive director on the important issue like various meeting. customer visits compliances and code of conduct

#### 2.6.2. Weekly activities or merchandiser

- > Meeting with the fabrics and accessories supplier
- > Meeting with the buyer and buying houses
- ➤ Prepare fabric and accessories requirement list. checking with concern and passing it to supplier with proper specification.
- > Prepare purchase order with approval and sign of proper authority
- ➤ Issuing pro-forma invoice with the approval and sign of the proper authority.
- Providing cost break-down to commercial department during L/C opening

#### 2.6.3. Monthly activity of a merchandiser

- ➤ Meeting with the production people
- ➤ Meeting with the quality people and pattern master

#### 2.6.4. Yearly activities of merchandiser

Yearly self-assessment on the performance based on number of buyers handled

shipment quantity. CM charge negotiated. debit note settled with the supplier.

#### 2.6.5. Pre order operation:

- ✓ To find new customers
- ✓ To visit liaison office and sourcing office for developments & orders
- ✓ To collect the seasons collection projection from local office
- ✓ To offer similar products to customer according to their requirement
- ✓ Do costing
- ✓ Offer best possible price from factories
- ✓ To source best Quality materials in cheapest price
- ✓ To develop samples based on season inspiration or from technical files.
- ✓ Set the payment terms with customer
- ✓ Get the purchase order from customer
- ✓ To arrange Proforma invoice for customer to Open L/C or arrange sales contract
- ✓ To set production plan according to capacity
- ✓ Set delivery date and production plan
- ✓ To discuss quality requirement & challenges

#### 2.6.6. Sampling stage Works

- ✓ To raise the lad dips for color standard
- ✓ To raise the fit sample for styling
- ✓ Embellishment approval
- ✓ Accessories approval
- ✓ To set the production T&A with the factory production team
- ✓ To approve pre-production sample
- ✓ Update buyer on production stages
- ✓ To guide the factory to get the required Quality
- ✓ To set the quality parameters
- ✓ Raw materials booking
- ✓ Raw materials PI from supplier
- ✓ Raw material Back-to-Back L/C opening
- ✓ Raw material in time collection

#### 2.6.7. Production stage works

- ✓ follow up the production unit according to the production T& A plan
- ✓ guide the Quality team to maintain required Quality throughout the production time
- ✓ keep daily production reports
- ✓ Guide factory if there is any challenge
- ✓ Check with the store for raw material delivery
- ✓ Keep regular communication with the buyer local office

#### 2.6.8. Shipment stage works

- ✓ Arrange forwarder schedule
- ✓ Check vessel schedule
- ✓ Shipment booking
- ✓ Arrange final inspection with buyer or third party
- ✓ Send T.O.P / shipment samples for customer approval
- ✓ Get the shipment approval from customer
- ✓ Ship the goods
- ✓ Send the shipping documents to customer
- ✓ Arrange payment with the help of commercial team of buyer

#### 2.7. INTERNATIONAL COMMERCIAL TERMS:

INCOTERMS (International Commercial Terms) are an internationally recognized set of trade term definitions developed by the International Chamber of Commerce (ICC). The terms define the trade contract responsibilities and liabilities between a buyer and a seller. They cover who is responsible for paying freight costs, insuring goods in transit and covering any import/export duties, for example. They are invaluable as, once importer and exporter have agreed on an INCOTERM, they can trade without discussing responsibilities for the costs and risks covered by the term.

	Free Carrier(place)	Free Along Ship(port)	Free On Board(port)	Cost and Freight(port)	Cost Insurance and Freight(port)	Carriage Paid to(place)	Carriage,Insuran ce Paid to(place)	Delivery at Terminal(place/ port)	Delivery at Place(place)	Delivery Duty Paid(place)
Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller
Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller
Buyer	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller
Buyer	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller
Buyer	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller
Buyer	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller	Seller
Buyer	Buyer	Buyer	Buyer	Seller	Seller	Seller	Seller	Seller	Seller	Seller
Buyer	Buyer	Buyer	Buyer	Buyer	Seller	Buyer	Seller	Seller	Seller	Seller
Buyer	Buyer	Buyer	Buyer	Buyer	Buyer	Buyer	Buyer	Seller	Seller	Seller
Buyer	Buyer	Buyer	Buyer	Buyer	Buyer	Buyer	Buyer	Buyer	Buyer	Seller
Buyer	Buyer	Buyer	Buyer	Buyer	Buyer	Buyer	Buyer	Buyer	Buyer	Seller
Buyer	Buyer	Buyer	Buyer	Buyer	Buyer	Buyer	Buyer	Buyer	Seller	Seller
COLLECT	COLLECT	COLLECT	COLLECT	PREPAID	PREPAID	PREPAID	PREPAID	PREPAID	PREPAID	PREPAID

### FIG: International Commercial Terms 2.8 SOME DOCUMENTS RELATED TO MERCHANDISING:

One of the essential elements of sourcing is the documentation and formulation of agreements involving the parties concerned. A thorough understanding of the documentation involved in sourcing is a key requirement for a merchandiser.

Once the buyer/ importer and supplier/ exporter have entered into the underlying contract, it is following by formulation of the letter of credit, which acts as the primary document for all further transactions and documentation. There are a couple of additional documents accompanying the letter of credit. Mentioned hereunder:

- Purchase Order
- **❖** Technical files
- **❖** Order summary
- ❖ Proforma invoice for L/C or Contract
- **❖** L/C
- Contracts
- Bookings
- Proforma from Supplier
- ❖ L/C (Back-to-Back)
- Commercial Invoice
- Packing List
- Inspection report
- Country of Origin
- Utilization
- Bill of Loading

#### 2.8.1 Purchase Order

A purchase Order is issued by Buyer. Order details is given in there. Below information must be included in a purchase order.

- Manufacturer details
- Buyer details
- ❖ Item's description
- ❖ Size wise order Quantity
- Unit price
- Total price
- Delivery terms
- Delivery port
- Others details if necessary

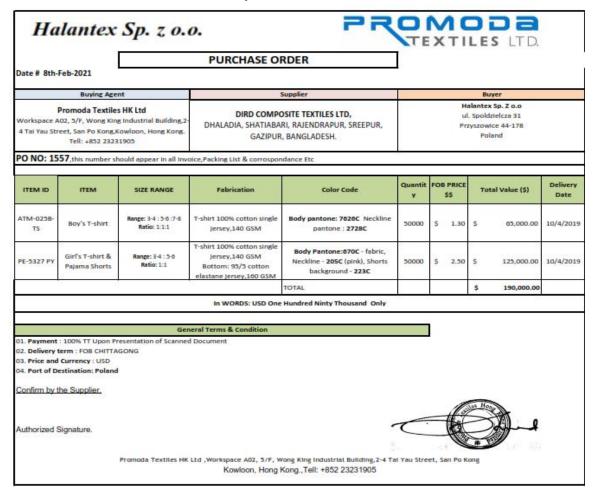
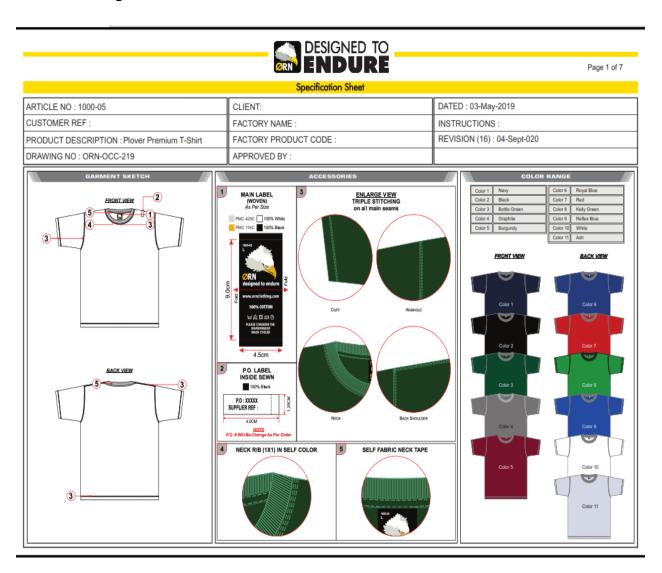


FIG: Purchase Order

#### 2.8.2 Technical files:

All technical details are included in Item's are found in tech file

- Product picture
- Color Details
- Measurement
- Accessories details
- **❖** Packing details

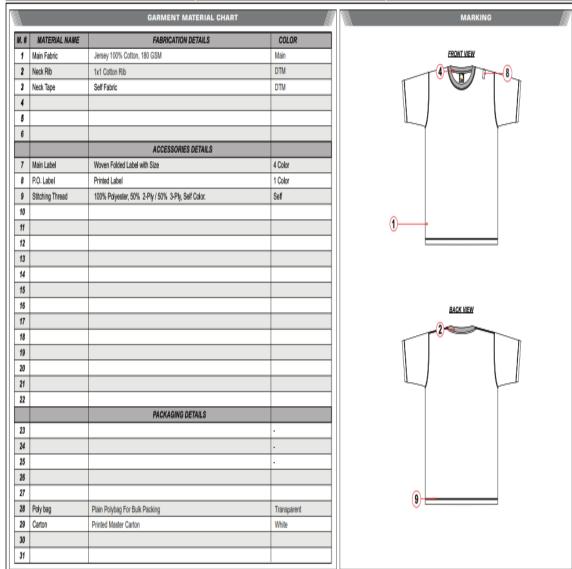


**FIG:** Technical Files(Overview)



Page 2 of 7

	Specification Sheet	
ARTICLE NO : 1000-05	CLIENT:	DATED : 03-May-2019
CUSTOMER REF :	FACTORY NAME :	INSTRUCTIONS:
PRODUCT DESCRIPTION : Plover Premium T-Shirt	FACTORY PRODUCT CODE :	REVISION (16): 04-Sept-020
DRAWING NO : ORN-OCC-219	APPROVED BY :	

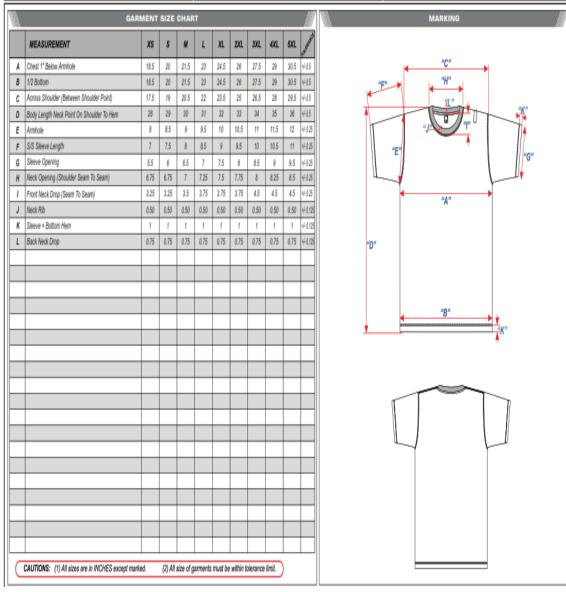


**FIG:** Technical Files (material List)



Page 3 of 7

	Specification Sheet	
ARTICLE NO : 1000-05	CLIENT:	DATED : 03-May-2019
CUSTOMER REF:	FACTORY NAME :	INSTRUCTIONS:
PRODUCT DESCRIPTION : Plover Premium T-Shirt	FACTORY PRODUCT CODE :	REVISION (16): 04-Sept-020
DRAWING NO : ORN-OCC-219	APPROVED BY :	



**FIG:** Technical Files(measurement)

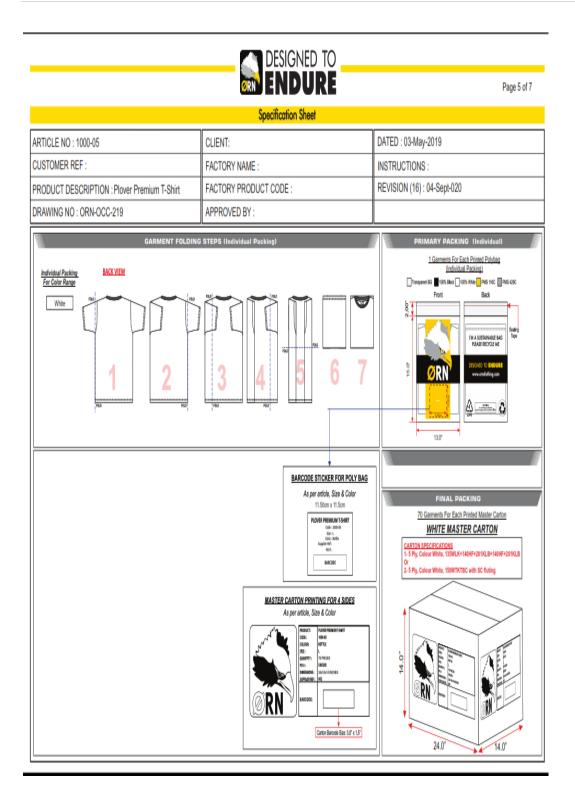


FIG: Technical Files(Packing Details)

#### 2.8.3 Order summary

This is a chart that a merchandised must prepare to with order details.

PO No	Item	Color	Size	Quantity
			S	5000
	1000/		M	5000
1212	100% cotton men's tee	Black	L	10000
	men s tee		XL	5000
			2XL	5000
			Total	30000

**Chart: Order summary** 

#### 2.8.4 Proforma invoice for L/C or Contract

Proforma is the document sent by the supplier to the buyer to Open L/C or Contract for a purchase order. Proforma is prepared against Order. Below information are Prepared in the Proforma Invoice

- ✓ Supplier Details
- ✓ Buyer Details
- ✓ Order Details
- ✓ Unit Price
- ✓ Total Price
- ✓ Item Description
- ✓ Payment terms
- ✓ Banking Details of Both Buyer and Supplier
- ✓ Delivery terms and details
- ✓ Authorization signature
- ✓ Special terms if any
- ✓ Full specification of the order
- ✓ Order Number



RN NUMBER	STYLE NO	DESCRIPTION	FASRICATION	QUANTITY In Pcs	UNIT	TOTAL VALUE	DELIVERY
	4050 M	Ladies Denim	Polyester 2%Spander, Watebry 6.5	3240	5 3.63	5 11,826.00	30/04/2021
33	4000 X			3240	5 3.73	\$ 12,150.00	30/04/2021
	4051 M			3240	\$ 3.65	\$ 11,876.00	30/04/2021
	4051 %	Shirt wovers care, main & size tabet/Horn		5240	\$ 3.75	5 12,150.00	30/04/2001
152515	4052 M	Dutten, packed in single Pc Polybag 6 Pcs in		324D	\$ 3.00	5 11,826.00	30/04/2023
3	4052 X	Slister,24 Pcs in Scarton		3240	\$ 3.70	\$ 12,150.00	30/04/2021
, i	4058 M	Ĭ		3240	\$ 3.65	\$ 11,826.00	30/04/2023
j.	4008 K			3240	\$ 3.75	5 12,150.00	30/04/2021
		•	TOTAL	25920		\$ 95,904.00	

IN WORDS USD NINTY FAVE THOUSANDS NINE HUNDRED AND FOUR ONLY

- 01. Payment: L/C AT SIGHT
  02. Delivery term: FOB CHITTADONO
  03. Price and Currency: US DOLLAR
  04. Port of leading: CHITTADONO SEA PORT
  03. Port of Destination: AS PER L/C.
- 06. Country of origin: BANGLADESH

#### Bank Details of Seller / Beneficiary

Name of Bank : NATIONAL CREDIT AND COMMENCE BANK LTD

Swift Code: NCCLBDDHADB Bank Address : AGRASAD BRANCH, AGRASAD C/A

CHATTOGRAM, BANGLADESH

Account No : 0003-0210026422

#### Other Terms & Condition

- G1. L/C Must be 100% irrevocable, Transferable and freely negotiable any bank in Sangladesh.
- 02. Partial shipment & transhipment should be allowed.
  03. Tolerance of +/- 3% in amount & quantity is allowed.
  04. All bank charges including reimbursement and amendment (if any) are at opener's account.

01. S/L Cleare - S/L Cleare should be full set of 3/3 shipped on board clean Bill of Lading made out to the order of regotiating bank in Bangladesh and endorse to the L/C issuing bank.

Confirm by the Buyer



Authorized Signature

FACTORY Plot No. A-47,48 BSCIC Industrial Estate, Kalurghet, Chattogram, Bangladesh, CHATTOGRAM: A-23, 24, 25, 26, BSCIC Industrial Estate, Kalurghat, Chattogram, Bangladesh

#### 2.8.5 Letter of credit

A letter of credit, or "credit letter," is a letter from a bank guaranteeing that a buyer's payment to a seller will be received on time and for the correct amount. In the event that the buyer is unable to make a payment on the purchase, the bank will be required to cover the full or remaining amount of the purchase. It may be offered as a facility. Due to the nature of international dealings, including factors such as distance, differing laws in each country, and difficulty in knowing each party personally, the use of letters of credit has become a very important aspect of international trade. Because a letter of credit is typically a negotiable instrument, the issuing bank pays the beneficiary or any bank nominated by the beneficiary. If a letter of credit is transferable, the beneficiary may assign another entity, such as a corporate parent or a third party, the right to draw.

#### Types of Letters of Credit

- ➤ Commercial Letter of Credit: This is a direct payment method in which the issuing bank makes the payments to the beneficiary. In contrast, a standby letter of credit is a secondary payment method in which the bank pays the beneficiary only when the holder cannot.
- ➤ **Revolving Letter of Credit:** This kind of letter allows a customer to make any number of draws within a certain limit during a specific time period.
- ➤ Traveler's Letter of Credit: For those going abroad, this letter will guarantee that issuing banks will honor drafts made at certain foreign banks.

OUR REFERENCE # CLIENT REFERENCE # CCY AMOUNT WSC101-7 ISSIMP IC6035277HK USD 71454.83

TRADING PARTNER CTRY BASE TEXTILES LTD

USER ID: WESCA122.FLAHM857

WELLS FARGO BANK

ISSUING BANK: APPLICANT:

WELLS FARGO BANK, N.A. WESC AMERICA, INC

270 LAFAYETTE STREET, STE 500 7/F, CITYPLAZA FOUR

NEW YORK, NY 10012 12 TAIKOO WAN ROAD, TAIKOO SHING

ISLAND EAST, HONG KONG

HONG KONG UNITED STATES OF AMERICA

BENEFICIARY:

ADVISING BANK: BASE TEXTILES LTD ONE BANK LIMITED

AGRABAD BRANCH, CHITTAGONG, PLOT NO. 9, CDA INDUSTRIAL AREA,

MOHARA, KALURGHAT, ACCT: 62582006 CHITTAGONG-4221 SWIFT ONE BEDDHOOZ

BANGLADESH BANGLADEBH

APPLICATION FOR IRREVOCABLE DOCUMENTARY LETTER OF CREDIT

LATEST SHIPMENT DATE: 20-JAN-2018

PRESENTATION DAYS: 30

19-FEB-2018 BENEFICIARY'S COUNTRY DATE AND PLACE OF EXPIRY:

AMOUNT: USD 71454.83 AMOUNT SPECIFICATION:

+/- 5 PERCENT

PLUS OR MINUS IN QUANTITY AND AMOUNT ARE ACCEPTABLE.

ADD CONFIRMATION:

WITHOUT

AVAILABLE BY PRESENTATION OF THE FOLLOWING DOCUMENTS:

BENEFICIARY DRAFT(S) DRAWN ON US AT

SIGHT

FOR 100 PERCENT OF INVOICE VALUE

BEARING THE CLAUSE DRAWN UNDER DOCUMENTARY LETTER OF

CREDIT NUMBER (L/C NUMBER) OF WELLS FARGO BANK

OTHER DOCUMENTS:

- .+++.1 ORIGINAL AND 2 PHOTOCOPIES OF SIGNED AND DATED COMMERCIAL INVOICE INDICATING FOR THE ACCOUNT OF ROSENTHAL AND ROSENTHAL INC., C/O WESC AMERICA, INC, 270 LAFAYETTE STREET, STE. 500, NEW YORK, NY, 10012, USA AS BUYER. THE INVOICE MUST INDICATE LETTER OF CREDIT NUMBER, WESC PO NUMBER, GENERAL DESCRIPTION OF THE MERCHANDISE, SHIPPING TERMS, QUANTITY SHIPPED, AND COUNTRY OF ORIGIN.
- .+++.1 ORIGINAL AND/OR 2 PHOTOCOPIES OF SIGNED AND DATED DETAILED PACKING LIST INDICATING COMPLETE BREAKDOWN OF

### FIG: Letter of Credit Draft

MERCHANDISE BY STYLE NUMBER, COLOR, CONTENTS AND QUANTITY OF EACH CARTON, CARTON NUMBER, TOTAL NET WEIGHT, AND TOTAL GROSS WEIGHT.

- .+++.1 PHOTOCOPY FINAL RANDOM INSPECTION REPORT SIGNED BY A
  REPRESENTATIVE OF (ROSENTHAL APPROVED THIRD PARTY SERVICE
  PROVIDER), AND REPORT MUST (A) DETAIL DATE OF INSPECTION
  (B)LOCATION OF INSPECTION, (C) ITEMS INSPECTED (WHICH MUST TIE
  TO THE COMMERCIAL INVOICE), (D) AQL RESULTS INDICATING FINDINGS
  ON PACKAGING, LABELING AND CARTON MARKING, AND (E)CERTIFY
  OVERALL INSPECTION CONCLUSION AS PASS -OR- PENDING WITH NOTES
  INDICATING REASONS FOR FURTHER PASS APPROVAL.
- .+++.1 ORIGINAL AND 1 PHOTOCOPY OF BENEFICIARY CERTIFICATE
  INDICATING A FULL SET OF DOCUMENTS AS PER LC REQUIREMENTS HAVE BEEN
  EMAILED TO (A) WESC AMERICA, INC. (APPLICANT) TO SUNIL RATWANI (ATSIGN) WESC.COM AND (B) ROSENTHAL AND ROSENTHAL INC. TO
  POFINANCE (AT-SIGN) ROSENTHALING.COM . A COPY OF THE SENT EMAIL(S)
  MESSAGE SHOULD BE ATTACHED.

#### .+++.FOR OCEAN SHIPMENTS:

(3/3) ORIGINAL ON BOARD OCEAN BILL OF LADING, SHOWING LOADING ON BOARD A NAMED VESSEL, PORT OF LOADING, FORT OF DISCHARGE, PLACE OF DELIVERY, MARKED FREIGHT COLLECT, AND CONSIGNED TO THE ORDER OF WESC AMERICA, INC., 270 LAFAYETTE STREET, STE 500, NEW YORK, NY 10012, USA, INDICATING NOTIFY PARTY (1) STEELE LOGISTICS, 1436 W. COWELS STREET, UNIT B, LONG BEACH, CA, 90813, CONTACT: RRISTIN FLASKERUD, TEL: 562-435-4200, NOTIFY PARTY (2) CREATIVE LOGISTICS SERVICE, 587 INDUSTIAL ROAD, CARLSTADT, NJ, 07072, USA, NOTIFY PARTY (3) ROSENTHAL AND ROSENTHAL INC., 1370 BROADWAY, NEW YORK, NY, 10018, USA, ATTN: MEGAN FLAHERTY EMAIL:POFINANCE (AT-SIGN) ROSENTHALING.COM.

#### FOR AIR SHIPMENTS:

- (1) COPY NON NEGOTIABLE AIR WAYBILL, SHOWING DATE OF DEPARTURE, AIRPORT OF DEPARTURE, AIRPORT OF DESTINATION, PLACE OF DELIVERY (IF APPLICABLE), MARKED FREIGHT COLLECT, AND CONSIGNED TO WESC AMERICA, INC., 270 LAFAYETTE STREET, STE 500, NEW YORK, NY 10012, USA, INDICATING NOTIFY PARTY (1) STEELE LOGISTICS, 1436 W. COWELS STREET, UNIT B, LONG BEACH, CA, 90813, CONTACT: KRISTIN FLASKERUD, TEL: 562-435-4200, NOTIFY PARTY (2) CREATIVE LOGISTICS SERVICE, 587 INDUSTIAL ROAD, CARLSTADT, NJ, 07072, USA, NOTIFY PARTY (3) ROSENTHAL AND ROBENTHAL INC., 1370 BROADWAY, NEW YORK, NY, 10018, USA, EMAIL: POFINANCE (AT-SIGN) ROSENTHALING.COM.
- .+++.1 ORIGINAL AND 1 PHOTOCOPY OF CERTIFICATE OF ORIGIN,
  STAMPED BY AUTHORITY IN ISSUING COUNTRY, AND SHOWING TERMS
  SIMILAR TO THE TRANSPORT DOCUMENT AND COMMERCIAL INVOICE.

#### GOODS DESCRIPTION:

LATEST TRANSPORT DOCUMENT DATE FOR OCEAN SHIPMENTS: DECEMBER 30, 2017. GOODS SHIPPING AFTER DECEMBER 30, 2017 NEED TO BE SENT BY AIR. LATEST TRANSPORT DOCUMENT DATE FOR AIR SHIPMENTS: JANUARY 20, 2018. UNDER PROFORMA NUMBER: BTL/102/2017 TOTAL QUANTITY: 11,295 PIECES (PCS)

#### FIG: Letter of Credit Draft

USD 10.60 PER UNIT, UNDER WESC ORDER NUMBER 32069. 42 PCS OF ITEM CODE 0005127, EDDY DENIM LONG, 72F BLUE RINSE, AT USD 10.60 PER UNIT, UNDER WESC ORDER NUMBER 32069. 62 PCS OF ITEM CODE 0005127, EDDY DENIM LONG, 93H BLACK RINSE, AT USD 10.60 PER UNIT, UNDER WESC ORDER NUMBER 32069. 38 PCS OF ITEM CODE 0005127, EDDY DENIM LONG, 990 CHARCOAL, AT USD 10.60 PER UNIT, UNDER WESC ORDER NUMBER 32052. ... ... ... ... ... ... ... ... ... ... ... ... ... ... ... SHIPPING TERMS: OTH SEE ADDITIONAL CONDITIONS PARTIAL SHIPMENTS PERMITTED TRANSHIPMENT PERMITTED PORT OF LOADING/AIRPORT OF DEPARTURE: CHITTAGONG PORT OR DHAKA AIRPORT PORT OF DISCHARGE/AIRPORT OF DESTINATION: NY OR NJ, USA PORT OR AIRPORT ISSUING BANK CHARGES ARE FOR THE ACCOUNT OF THE APPLICANT. ALL OTHER CHARGES ARE FOR THE ACCOUNT OF THE BENEFICIARY. THIS LETTER OF CREDIT IS TRANSFERABL ADDITIONAL CONDITIONS: .+++.SHIPPING TERMS: FOR OCEAN SHIPMENTS: FOB CHITTAGONG PORT FOR AIR SHIPMENTS: FCA DHAKA AIRPORT .+++.ROSENTHAL APPROVED THIRD PARTY INSPECTION SERVICE PROVIDER(S). BUREAU VERITAS INTERNATIONAL QUALITY AND TESTING SERVICES (IQTS) INTERTER SGS .+++.PARTIAL SHIPMENTS ACCEPTABLE PROVIDED ALL GOODS ARE SHIPPED COMPLETE BY LATEST SHIPMENT DATE. .+++.INSURANCE COVERED BY APPLICANT. SPECIAL INSTRUCTIONS TO TRADE SERVICES REPRESENTATIVE:

### FIG: Letter of Credit Draft

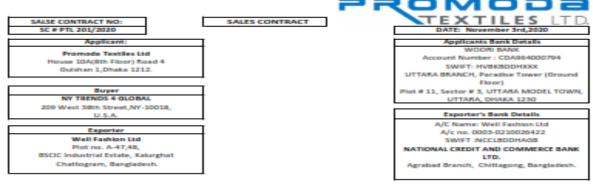
ADVISE DIRECTLY TO THE ONE BANK LIMITED, SWIFT: ONE BBDDH002

OUR REFERENCE #: IC6035277HK

CLIENT REFERENCE #: WSC101-7

### 2.8.6 Contracts

In case of TT payment, the Buyer Gives a sales Contract to the Supplier.



Both the parties stated above hereby confirmed the following terms & conditions to make the shipment of the under noted quantity mentioned as below.

RN NUMBER	STYLE NO	Description	Fabrication	SAZE	Color/Wash	Quantity	Fasctory Price	Local Commission Promoda	Price With Local Commission( POB)	Total Value (5)	Delivery Oats			
				5		288	54.00	50.50	\$4.50	\$1,296.00	30/1/2021			
		l	l	M	Medium	576	54.00	50.50	\$4.30	\$2,592.00	30/1/2021			
		l	l	_	Wash	576	54.00	50.50	\$4.30	\$2,592.00	30/1/2021			
	4001 J	l	l	30.		268	54.00	50.50	\$4.30	\$1,296.00	30/1/2021			
		l	l	5		268	54.00	50.50	\$4.30	\$1,296.00	30/1/2021			
		l	l	M	Wash	576	54.00	50.50	\$4.30	\$2,592.00	30/1/2021			
		l	l	L.		576 268	\$4.00 \$4.00	50.50 50.50	\$4.50 \$4.50	\$2,592.00	30/1/2021			
		1	l	5		288	54.00	50.50	54.50	\$1,296.00	30/1/2021			
		l	l	M		576	54.00	50.50	54.50	\$2,592.00	30/1/2021			
		l	l	L	Wash	576	54.00	50.50	54.50	\$2,562.00	30/1/2021			
		l	l	30.		288	\$4.00	50.50	54.30	\$1,296.00	30/1/2021			
	4002 J	l	l	5		288	54.00	50.50	54.30	\$1,296.00	30/1/2021			
		l	l	M	Dieach	576	54.00	50.50	54.30	\$2,592.00	30/1/2021			
		l	l	T.	Wash	576	54.00	50.50	\$4.30	52,592.00	30/1/2021			
		l	l	30.		268	54.00	50.50	54.30	\$1,296.00	30/1/2021			
		1	l	5		268	54.00	50.50	54.30	\$1,296.00	30/1/2021			
		l	l	M	Medium	576	54.00	50.50	54.30	52 592.00	30/1/2021			
		l	l	L	Wash	576	54.00	50.50	54.30	52 592.00	30/1/2021			
		l	l	30.		268	54.00	50.50	54.50	\$1,296.00	30/1/2021			
	4008 J	Ladies Junior	l	5		288	54.00	50.50	54.50	\$1,296.00	30/1/2021			
		Momper woven	l	M	Diesch	576	54.00	50.50	54.30	52 592 00	30/1/2021			
		care,main &		L	Wash	576	54.00	50.50	54.30	52 592 00	30/3/2021			
		size label/Silver Button/without	100%	30.		288	54.00	50.50	54.30	\$1,296.00	30/3/2021			
152315		LOGO) packed	1102	5		268	54.00	50.50	54.30	\$1,296.00	30/1/2021			
		in single Pc	Denim	M	Medium	576	54.00	50.50	54.30	52 592 00	30/1/2021			
		Polybag 5 Pcs in Blister 24 Pcs		L	Wash				576	94.00	50.50	54.50	52,592.00	30/1/2021
		in Scarton	1	30.		266	54.00	50.50	54.30	\$1,296.00	30/1/2021			
	4020 J		l	5		288	54.00	50.50	54.30	\$1,296.00	30/1/2021			
		l	l	M	Diesch	576	54.00	50.50	54.30	52,592.00	30/1/2021			
		l	l	L	Wash	576	54.00	50.50	\$4.30	52,592.00	30/1/2021			
		l	l	30.	1	288	54.00	50.50	\$4.30	\$1,296.00	30/1/2021			
		1	l	5		288	54.00	50.50	\$4.30	\$1,296.00	30/1/2021			
		l	l	M	Medium	576	54.00	50.50	54.30	52 592.00	30/1/2021			
		l	l	L	Wash	576	54.00	50.50	54.30	52 592 00	30/1/2021			
		l	l	30.	1	268	54.00	50.50	\$4.30	\$1,296.00	30/1/2021			
	4021 J	l	l	5		268	54.00	50.50	54.30	\$1,296.00	30/1/2021			
		l	l	M	Bleach	576	54.00	50.50	\$4.30	52,592.00	30/1/2021			
		l	l	L	Wash	576	54.00	50.50	\$4.30	\$2,592.00	30/1/2021			
		l	l	30.	1	288	54.00	50.50	\$4.30	\$1,296.00	30/1/2021			
		1	I	5		266	54.00	50.50	\$4.30	\$1,296.00	30/1/2021			
			I	M	Medium	576	54.00	50.50	\$4.30	\$2,592.00	30/1/2021			
			I	L	Wash	576	54.00	50.50	54.30	52 592 00	30/1/2021			
	4022 J		l	30.	1	268	54.00	50.50	54.30	\$1,296.00	30/1/2021			
	4002.0		I	5		268	54.00	50.50	\$4.30	\$1,296.00	30/1/2021			
			I	M	Bleach	576	54.00	50.50	\$4.30	\$2,592.00	30/1/2021			
			I	L	Wash	576	54.00	50.50	\$4.30	\$2,592.00	30/1/2021			
			I	30.	1	268	54.00	50.50	\$4.30	\$1,296.00	30/1/2021			
	TOTAL 2079 5 93,312.00													
	Total amount in word USD Ninty Three Thousand Three Hundred and Twelve ONLY.  Local Commission: 10,308 \$ ,in words USD Ten Thousand Three Hundred Sixty Eight Only.													

Page 1 of 2

**Fig: Sales Contract** 



#### TERMS & CONDITIONS

1. Terms Of Paymen 1: L/C At with:

Z. local Committee has to be sent to Local buying Agent Promode Teetiles Ltd. on Below Bank account.

WOORI BANK

Account Number : CDA964000794

SWIFT: HVBKBDDHXXX

UTTAMA SNANCH, Paradise Tower (Ground Floor)

Plot # 11, Sector # 3, UTTARA MODEL TOWN, UTTARA, DHAKA 1230

3. SHIPPING MODE IS FOR

2 Local Buying Agent: Promode Textiles Limited

House # 204 Bth Floor, Road # 04, Outstain 1, Dhatta 1212

3. Partial Shipment : Allowed as per written confirmation from the buyer.

4. Trans Shipment : Allowed

7. Delivery Tolerance: + 5% of order Quantity as per packing instruction.

5. Insurance : Covered by Seneficiary

6. Goods to be

shipped : By Sey / Air

7. Date of Expiry 20 Days from the Shipment date.

E. DOCUMENTS (a) Invalor (b) packing list (c) Correct Certificate of origin, GSP from EPS (d) Correct S/L or AWS with correct weight and description (e) REQUIRED: Impaction Certificate duly signed by Ashfaque Ahmed to be sent within 7 days of the SL date to buyer. (f) passed Lab Test Report from

Authorized lab. (g) Ass Free Test Report On Corments From 505.

Other Terms &

1. Destination Country's chemical regulation.

Conditions:

delivery and Shipment manual provided by Vistula are imaged part of this contract
 For sea shipment, Copy of the documents must be submitted within 3 days from 55 date

4. For Air shipment, original docs must be ready before air lifting and submit accordingly.

3. Original documents for sea Shipments must be sent within 15 days from an board date. And for All shipment, original

documents must accompany during air lifting.

Subject to client juries discretion, they might randomly inspect the merchandles in their warehouse. Any discrepancy reported from their requested quality/packing/confirmity\_might cause for a claim, settlement or rejection of merchandles.

7, below are the terms for Delivery

This contract is prepared & singled in presence of both the parties as mentioned.

on 1-7 days delay from the shipment delivery will be via Air at factory cost

On 8-14 days delay from the shipment delivery will be via Air at factory cost with 8% discount On 15-21 days delay from the shipment delivery will be via Air at factory cost with 30% discount On 22-26 days delay from the shipment delivery will be via Air at factory cost with 15% discount on More than 20 days shipment will be cancled or via Air at factory cost with 30% discount.

EXPORTER

Salterized Tigrature



**Fig: Sales Contract** 

#### 2.8.7 Commercial Invoice:

The commercial invoice is one of the most important documents in international trade and ocean freight shipping. It is a legal document issued by the seller (exporter) to the buyer (importer) in an international transaction and serves as a contract and a proof of sale between the buyer and seller. The commercial invoice details the price(s), value, and quantity of the goods being sold. It should also include the trade or sale conditions agreed upon by both buyer and seller of the transaction being carried out. It may also be required for payment purposes (such as in the event of payment via Letter of Credit and may need to be produced by the buyer to its bank to instruct the release of funds to the seller for payment.

#### **Information related to the transaction**

- > Invoice number
- ➤ Invoice date
- > Order number
- > Total sale amount
- Currency
- > Payment instructions

# Information related to the exporter and importer

- > Exporter/seller information (name, address, phone number, etc.)
- ➤ Importer/buyer information (name, address, phone number, etc.)
- ➤ Notify party's information

# Information related to the shipping of the merchandise

- ➤ Bill of Lading number
- Forwarding agent
- > HS code
- Clear description of goods (no. of packages, units, weight, etc.)
- ➤ Incoterm under which the merchandise has been sold
- ➤ Origin of merchandise
- > Insurance
- ➤ Date of exportation, means of transport, and final destination
- > Shipper's signature

### COMMERCIAL INVOICE

SHIPPER / EXPORTER :			INVOICE NO.	: BTL/OF-1063	-1076/18/077	DATE: 31/01/2018
BASE TEXTILES LTD			EXP NO.	: 1878 00148 3	2018	DATE: 31/01/2018
PLOT NO. 9, CDA INDUSTRIAL A	KEA.		SALES CONTRACT NO.	: PTL 102/2017		DATE: 10/10/2017
MOHARA, KALURGHAT,			TT ISSUING BANK	: SVENSKA H	ANDELSBANK	EN
CHITTAGONG-4221, BANGLADES	584			(TRADE AND	EXPORT FIN	ANCE)
PHONE: 0088-031-671162, 671165,			1	COTEBORO		
APPLICANT:			NEGOTIATING BANK	: Promoda Tes		
WESC				THE HONOKO	ONG SHANGHA	II BANKING
HUMLEGARDSGATAN 14, PLOOP	1.3		1	CORPORATIO	IN LIMITED	
114 46 STOCKHOLM			1	KWUN TONG	21/F, CROCOL	OILE CENTRE, 79
SWEDEN			1	HOLYUEN BO	OAD, KWUN TO	ING, HONG KONG
			1	Account No: 07	78-205H20-H3H,	
				SWIFT CODE:	HSBCHKHH	
NOTIFY:			COUNTRY OF ORIGIN	: BANGLADES	SH	
A-GAME DISTRIBUTION GMBH			PORT OF LOADING	: DHAKA, BAI	NOLADESH.	
AM TREPTOWER PARK 28-30			PORT OF DISCHARGE	: PRANKPURT	COERMANY	
12435 BERLIN			FINAL DESTINATION	: OERMANY		
GERMANY.			TERMS OF DELIVERY	: CPT		
+49-30536033-30			TERMS OF PAYMENT	: TT APTER D	ELIVERY	
			PRE-CARRIAGE BY	: BY AIR		
			SAILING ON / ABOUT	:		
MARKS & NUMBER OF	STYLE#	PO#	DESCRIPTION OF GOODS	QUANTITY	UNIT PRICE	TOTAL AMOUNT
PACKAGES	21112	101	transmit there are an arrange	(PCS)	(USS)	(USS)
A-GAME DISTRIBUTION GMBH	1110403999	32057	T-SHIRT	60	4.18	250.80
KOPENICKER CHAUSSEE 4	1110405999	32057	T-SHIRT	12	4.50	54.00
10317 BERLIN	1110673001	32057	T-SHIRT	6	4.12	24.72
GERMANY	1110673274	32057	T-SHIRT	20	4.12	82.40
1	111067362C	32057	T-SHIRT	6	4.12	24.72
1	1110673999	32057	T-SHIRT	307	4.12	1,264.84
1	11106/94001	32057	T-SHIRT	35	4.24	148.40
1	111040262C	32057	T-SHIRT	6	4.11	24.66
1	H1059062C	32057	T-SHIKT	163	4.12	671.56
1	1110590999	32057	T-SHEKT	18	4.12	74.16
1	1110397202	32057	T-SHEKT	115	5.46	627.90
1	1110397691	32057	T-SHEKT	6	5.46	32.76
1	111058962C	32057	T-SHIRT	2	5.19	10.38
1	111055862C	32057	T-SHIKT	72	5.19	375.12
	1110558995	32057	T-SHIRT	204	5.21	1,062.84
I	II 1065722M	32057	T-SHEKT	116	5.81	673.96
I	1110657995	32057	T-SHERT	281	5.81	1,632.61
I	111039360K	32057	POLO	6	6.26	37.56
I	1109873111	32057	PANT	6	6.31	37.86
I	1110394111	32057	SWEATSHIRT	16	8.90	143.84
I	1110394202	32057	SWEATSHIRT	4	8.90	35.96
I	1110394995	32057	SWEATSHIRT	4	8.99	35.96
I	1110880111	32057	SWEATSHIRT	9	7.30	65.70
	111067462C	32057	HOOD	6	11.20	67.20
I			HS. CODE: 6109, 6110, 6105 &	6107	l	
			CAT NO.: 04, 05, 28			
	TOTA	AL:		1,480		7,459.91

TOTAL U.S. DOLLAR: SEVEN THOUSAND FOUR HUNDRED FIFTY NINE & CENT NINTY ONE ONLY.

"WE DO HEREBY CERTIFY THAT THE ABOVE PRODUCTS ARE OF BANGLADESH ORIGIN."

TOTAL QUANTITY: 1,480 PCS
TOTAL CARTON: 58 NOS.
TOTAL GROSS WT: 735.30 KGS
TOTAL NET WT: 647.90 KGS
TOTAL VOLUME: 2.77 CBM

FOR PROMODA TEXTILES LTD.

(AUTHORIZED SIGNATURE)

Fig: Commercial Invoice

### 2.8.8 PACKING LIST:

This List consist of shipment packaging with the.

# WELL FASHION LTD.

PLOT NO: A-47,48, BSCIC INDUSTRIAL ESTATE, KALURGHAT , CHATTOGRAM , BANGLADESH, PH# 031671198 FAX #031671989

**PACKING LIST** 3. INVOICE NO. & DATE: NY TRENDA 4 GLOBAL, INC WFL/PRO/03-21 Date: .30.01.2021 209 WEST 36TH STREET, FL-303 SHIPPING MARKS MAIN MARK NY-10018, U.S.A. 5. EXPORT L/C NO. & DATE : APPLICANT AND DELTA APPAREL NY INC. SCB2012180CHL Date: 02.12.2020 1682784 AVE. JAMAICA NY.11432, USA G.W.: N.W.: MADE IN BANGLADESH. LADIES JUNIOR ROMPER DESCRIPTION: 4001-J STYLE NO. TUTAL COUNTRY TOTAL PCS PER TOTAL NET WT GR.WT TOTAL NET XL TTL PCS CTN MEAS IN INCH COLOR S М L GR.WT BLOCK CTN CTN QNTY (PC) (Kg)/CTN (Kg)/CTN WT (Kg) 87 MEDIUM WASH 2 2 6 2088 22.00X 19.00X 11.00 87 24 15.20 16.40 1322.40 1426.80 88 .- 174 87 BLEACH WASH 24 15.20 16.40 1322.40 1426.80 22.00X 19.00X 11.00 2 2088 2 6 SUB TOTAL = 174 4176 2644.80 2853.60 STYLE NO. 4002-J TOTAL COUNTRY TOTAL PCS PER TOTAL NET WT GR.WT TOTAL NET CTN MEAS IN INCH XL TTL PCS COLOR М L GR.WT BLOCK CTN QNTY (PC) (Kg)/CTN WT (Kg) CTN (Kg)/CTN (Kg) MEDIUM WASH 2 2 6 24 1992 15.20 1261.60 1361.20 22.00X 19.00X 11.00 84 .- 147 BLEACH WASH 2 2 6 24 1536 15.20 16.40 972.80 1049.60 22.00X 19.00X 11.00 SUB TOTAL = 3528 2234.40 2410.80 STYLE NO. 4020-J TOTAL COUNTRY TOTAL PCS PER TOTAL NET WT GR.WT TOTAL NET TTL PCS COLOR М L XL CTN MEAS IN INCH GR.WT BLOCK CTN QNTY (PC) (Kg)/CTN (Kg)/CTN WT (Kg) (Kg) MEDIUM WASH 2 24 2088 15.20 16.40 1322.40 1426.80 22.00X 19.00X 11.00 88 .-173 86 BLEACH WASH 2 24 15.20 16.40 1307.20 1410.40 22.00X 19.00X 11.00 2 6 2064 SUB TOTAL = 2837.20 173 4152 2629.60 STYLE NO. 4021-J TOTAL COUNTRY TOTAL PCS PER TOTAL NET WT GR.WT TOTAL NET М ΧL TTL PCS CTN MEAS IN INCH COLOR S L GR.WT BLOCK CTN QNTY (PC) CTN (Kg)/CTN (Kg)/CTN WT (Kg) (Ka) MEDIUM WASH 15.20 87 2 2 1 6 24 2088 16.40 1322.40 19.00X 11.00 87 1426.80 22 00X 88 .-174 87 BLEACH WASH 2 2 1 6 24 2088 15.20 16.40 1322.40 1426.80 22.00X 19.00X 11.00 SUB TOTAL = 2644.80

**Fig: Packing List** 

## 1. Consignee :

## 3. INVOICE NO. & DATE:

NY TRENDA 4 GLOBAL, INC

WFL/PRO/03-21 Date: .30.01.2021

STYL	E N	10.		4022-J															
COL	JNT .00		TOTAL CTN	COLOR	S	M	L	XL		TTL PCS	PCS PER CTN	TOTAL QNTY (PC)	NET WT (Kg)/CTN	GR.WT (Kg)/CTN	TOTAL NET WT (Kg)	GR.WT	CTNI	MEAS IN	INCH
1	è	87	87	MEDIUM WASH	_	2	2	1		6	24	2088	15.20	16.40	1322.40	1426.80	22.00X	19.00X	11.00
88	ř	174	87	BLEACH WASH	1	2	2	1		6	24	2088	15.20	16.40	1322.40	1426.80	22.00X	19.00X	11.00
SUB 1	TOT	TAL =	174									4176			2644.80	2853.60			
G.TO	)TA	L	842	CTNS								20208			12798.40	13808.80			

TOTAL PIECES = 20208 PCS

TOTAL CARTON = 842 CTN

TOTAL NET.WT = 12,798.40 KGS

TOTAL GROSS.WT = 13,808.80 KGS

TOTAL MEAS = 65.00 CBM

			SU	IMMARY LIS	T	
STYLE NO.	COL	8	M	L	XL	TTL
4001-J	MEDIUM WASH	348	696	696	348	2088
4001-J	BLEACH WASH	348	696	696	348	2088
4002-J	MEDIUM WASH	332	664	664	332	1992
4002-J	BLEACH WASH	256	512	512	256	1536
4020-J	MEDIUM WASH	348	696	696	348	2088
4020-J	BLEACH WASH	344	688	688	344	2064
4021-J	MEDIUM WASH	348	696	696	348	2088
4021-J	BLEACH WASH	348	696	696	348	2088
4022-J	MEDIUM WASH	348	696	696	348	2088
4022-J	BLEACH WASH	348	696	696	348	2088
TOTAL=		3368	6736	6736	3368	20208

WELL FASHION LTD.

AUTHORISED SIGNATURE.

Fig: Packing List

### 2.8.9 INSPECTION REPORT:

It is the report of final Inspection. This report shows the full Quality of the shipment.

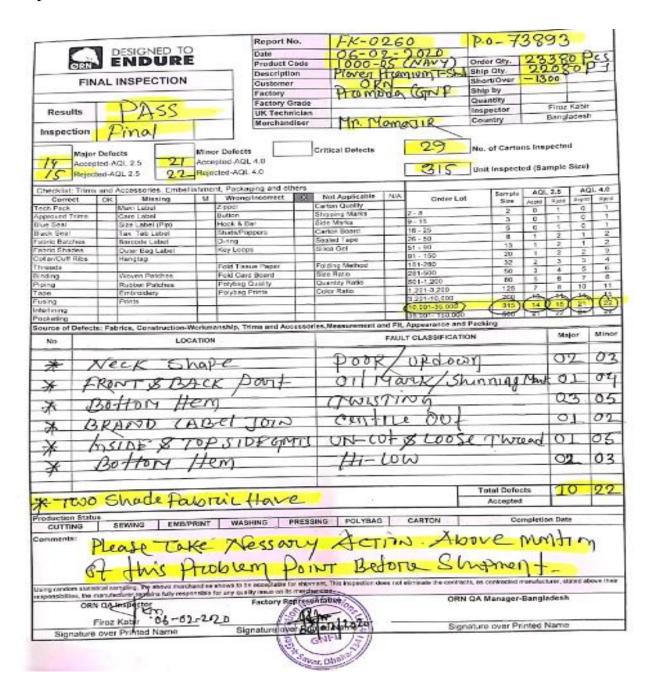


FIG: INSPECTION REPORT

-			Photos No. 8	100-1-649	14302 BHT	PERO, BATTHE	15,841,9213,841	PACKING LIST	D-D-8416491, 8m	an swinger out	par, make when	Linder		-			
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	D.X.	=		)					J		(	P.	02/20	20			
	D.X.	=		)					-		(	Se Sel	02/20	20			

FIG: INSPECTION REPORT

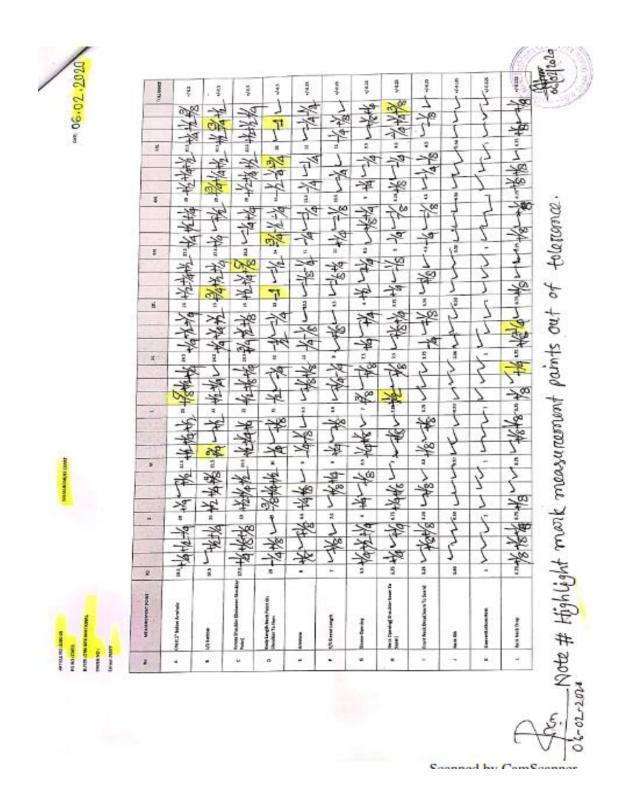


FIG: INSPECTION REPORT



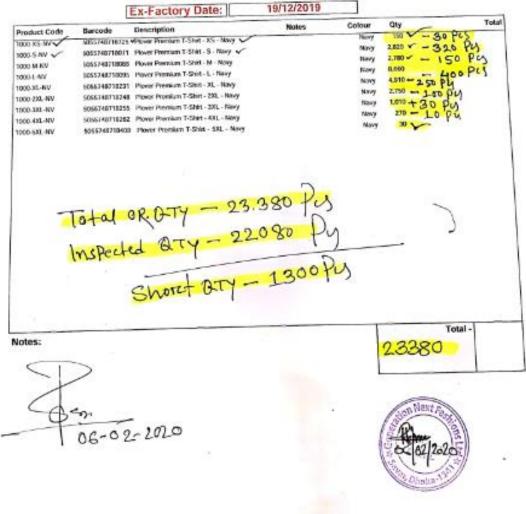


FIG: INSPECTION REPORT

#### 2.8.10 COUNTRY OF ORIGIN CERTIFICATE:

A Certificate of Origin (CO) is an important international trade document that certifies that goods in a particular export shipment are wholly obtained, produced, manufactured or processed in a particular country. They declare the 'nationality' of the product and also serve as a declaration by the exporter to satisfy customs or trade requirements are requested by customs, banks, private stakeholders and importers for several purposes. Almost every country in the world requires CO for customs clearance procedures: when determining the duty that will be assessed on the goods or, in some cases, whether the goods may be legally imported at all. There are two types of COs that chambers can issue:

- **Non-Preferential COs** which certify that the goods are subject to no preferential treatment. These are the main type of COs that chambers can issue and are also known as "Normal COs".
- **Preferential COs**, which certify that goods are subject to reduced tariffs or exemptions when they are exported to countries extending these privileges. These COs tend to be closely associated with Regional Trade Agreements.



World Trade Center, 102-103, Agrabad C/A, Chittagong, Bangladesh. Tel: PABX: +88 031-713366-9, Fax: +88 031-710183 E-mail: info@chittagongchamber.com

Web site: www.chittagongchamber.com CERTIFICATE OF ORIGIN Invoice No.& Date: BTL/OP-1063-1076/18/106 DATE: 04/02/2018

L C/ Contract No. & Date : L/C. NO.: PTL 102/2017 DATE: 10/10/2017

Buyer

IWILL INTERNATIONAL 63-2 IF NEULPUREUN B/D NONHYUNDONG, KANGNAM-GU 135 010 SEOUL, SOUTH KOREA

Remarks

Country of Origin Bangladesh

Country of Destination SOUTH KOREA

Consignee / Notify Party (If other than Buyer)

IWILL INTERNATIONAL 63-2 IF NEULPUREUN B/D NONHYUNDONG, KANGNAM-GU 135 010 SEOUL, SOUTH KOREA

Port/ Place of Shipment / Loading:

DHAKA

Means of Transport and Route:

BY-AIR

Port/ Place of Destination/ Delivery: SEOUL

Name of Carrier Voyage No.

AIR WAYBILL # 8601556390

On Board / Sailed / Delivered:

07/02/2018

DECLADATION OF EVEOPTED

Marks and Numbers	Quantity	Description of Goods	Gross Weight	Net Weight	Value
Marks & Numbers  IWILL INTERNATIONAL 63-2 IF NEULPURBLIN B/D NONHYUNDONG, KANGNAM-GU 135 010 SEOUL, SOUTH KOREA	84 PCS OR 09 CTNS	READYMADE GARMENTS T-SHIRT, PANT, SWEATSHIRT, STYLE # 1116405999, H10673001, H1067362C, H10694001, H10401001, H10402661, H69873111, H09873995, H105801 H PO # 32051. H.S. CODE: 6109, 6110 & 6107 CAT NO.: 04, 05 & 28  EXP NO.: 1878 00900 2018	43.50 KGS.	28.50 KGS.	
	5	DATE: 04/02/2018			

Value (In Words)

(Signature with Scal)

Declaration by the Exporter: The undersigned, duly authorized by the company, swears that the above mentioned goods have been produced or manufactured in Bangladesh and the particulars furnished are true, correct and be held liable for any default.

08/02/2018

BASE TEXTILES LTD. PLOT NO. 9 CDA INDUSTRIAL AREA, MOHARA, KALURGHAT, CHITTAGONG - 4221,

Signed on .

TILES LTD Shipper ARE MYE

Address JAMAL UDDIN kanaging Director S.M. JAMAL UDDIN MANAGING DIRECTOR.

Name & Designation

Certification: The Chittagong Chamber of Commerce & Industry hereby certifies, on the basis of relative invoice and other supporting documents, that the above mentioned goods are of Bangladesh origin to the best of its knowledge and belief.

C.NO. 21748 Dated: O 8 FEB 2018

chammad Nurul Anwar Deputy Secretary

VALID ONLY WHEN STAMPED AND SIGNED

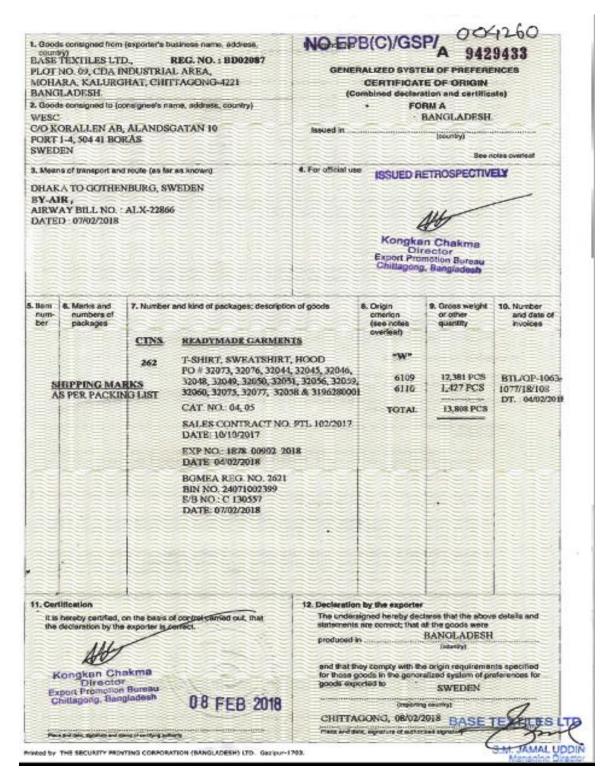
### 2.8.11 BILL OF LADING:

Typically, a bill of lading will include the names and addresses of the shipper (consigner) and receiver (consignee), shipment date, quantity, exact weight, value, and freight classification. Additionally, a complete description of the items including whether they're classified as hazardous, type of packaging used, any specific instructions for the carrier, and any special order tracking numbers are included. A bill of lading (BL or BoL) is a legal document issued by a carrier to a shipper that details the type, quantity, and destination of the goods being carried. A bill of lading also serves as a shipment receipt when the carrier delivers the goods at a predetermined destination. This document must accompany the shipped products, no matter the form of transportation, and must be signed by an authorized representative from the carrier, shipper, and receiver. Typically, a bill of lading will include the names and addresses of the shipper (consigner) and receiver (consignee), shipment date, quantity, exact weight, value, and freight classification. Additionally, a complete description of the items including whether they're classified as hazardous, type of packaging used, any specific instructions for the carrier, and any special order tracking numbers are included.

### **2.8.12** INSURANCE DOCUMENT:

Cargo insurance certificates are one of the most important documents in the shipping industry as they inherently carry the most risk. A cargo insurance certificate is a document that indicates the type and amount of insurance coverage in force on a given item. It is used to assure the consignee that insurance is provided to cover loss or damage to cargo during the shipment process. *Insurance certificates usually include the following information:* 

- ✓ Conditions of the insurance coverage
- ✓ Shipping information
- ✓ Instructions or actions to be taken in the event of lost or damaged cargo
- ✓ Settlement agent contact information
- ✓ Liability of carriers, bailees, or other third parties



### 2.9 DIFFERENT DEPARTMENTS THAT A MERCHANDISER WORKS WITH:

A Merchandiser needs to work in a rhythm with different division within or out of the organization

### 2.9.1 BUYER OFFICE:

Merchandiser is the Key to keep up communication with buyer throughout the order, development and shipment. He needs to do below work with them

- ✓ Collecting order
- ✓ Develop samples
- ✓ Offer price and negotiate
- ✓ Order status report
- ✓ Quality approvals
- ✓ Commercial issues

## 2.9.2 SUPPLIER'S OFFICE:

Merchandiser needs to keep up with the raw materials suppliers for below

- ✓ Development
- ✓ Price negotiation
- ✓ Bulk delivery schedule maintaining

### **2.9.3 PROCUREMENT DEPARTMENT:**

Merchandiser needs to work closely with procurement department within the company to ensure on time raw material collection from supplier

- ✓ Sending requirement
- ✓ Select supplier for items
- ✓ Keep track of delivery
- ✓ 2.9.4 STORE:
- ✓ Merchandiser need to keep up with the store of the company to have a clear idea on delivery, shortage of the raw materials.
- ✓ Receiving Of material
- ✓ Delivery of material to the production

### **2.9.5 PRODUCTION DEPARTMENT:**

Merchandiser need to keep up to date communication with the production unit. He needs to keep a track if the production is up to the mark as planned. There are two stage of working in Production.

- ✓ Fabric Production
- ✓ Garments Production

### **2.9.6 COMMERCIAL DEPARTMENT:**

Merchandiser works with commercial depart mint on below

- ✓ Collecting Proforma invoice according to Purchase order
- ✓ Providing Master L/C from Buyer
- ✓ Collecting Back-to-back L/C & acceptance for raw material supplier
- ✓ Preparing final invoice
- ✓ Preparing Packing List
- ✓ Preparing Shipping documents
- ✓ Preparing forwarder Booking

### **2.9.7 MANAGEMENT:**

Merchandiser need to report to the management of the company on below:

- ✓ Target sales
- ✓ Sales growth
- ✓ Production target VS achievement
- ✓ Post production costing
- ✓ Profit & loss report
- ✓ Capacity utilization

# **CHAPTER 3**

# **METHODOLOGY**

There are a basic set of work for all type of merchandisers.as a merchandiser is responsible for everything from start to end of a shipment process. Below are step by step merchandising process

### 3.1 PRE-ORDER STAGE:

Works that are Done Before Order confirmation are

# **3.1.1 Inquiry:**

Once a buyer is convinced, they send developments. These are usually samples, or digital files with technical details. These files consist of all technical details like measurement charts, styling details, sewing instructions, trims and accessories details. A merchandiser needs to go through the files very carefully and offer price.

# **3.1.1 Costing:**

Costing is a basic job for a merchandiser. Efficient costing turns an inquiry in to order. Costing is mainly the cost needed to produce a garment. There are few stages of costing

- ✓ Consumption
- ✓ Raw materials unit cost calculation
- ✓ Cost of making calculation
- ✓ Accessories cost calculation
- ✓ Commercial cost calculation
- ✓ Shipment cost according to payment and shipping terms

Merchandiser				(	ost sheet	t			Date				
Buyer	mer	aki		Fabrics Costing	Particulars	Fabric 1	Fabric 2	Fabric 3	FLEECE PULLOVER	ноор			
Art. No. / Style No.					Details		1x1 Rib Cotton			<b>1</b>			_
Composition& construction	cvc fle	eece		Yam		\$0.00	\$0.00	\$0.00		A A	V		8
GSM	27	0		Knitting Charge		\$0.00	\$0.00	\$0.00	1_4_	6_6			7
Proposed Qty.				Greige Fabric Cost		\$0.00	\$0.00	\$0.00					
Product	hoo	d		Dyeing Cost		\$0.00	\$0.00	\$0.00	DARK SALES EAST THE WE	VARAN	NAME OF TAXABLE PARTY.	BASTISS	
				Weight Loss on Dyed Fabric%		\$0.00	\$0.00	\$0.00			17	L	
Fabric 1		2	3	Dyed Fab Cost		\$0.00	\$0.00	\$0.00	\(\int_{\cdots}\)				A
Size Range	XL-6XL	XL- 6XL	XL- 6XL	AOP		\$ 0.00	\$ 0.00	\$ 0.00					
Consumption size	4XL	Rib		Loss Due to Printing		\$ 0.00	\$ 0.00	\$ 0.00	rett	WIND BUT TRANSPORT	posit	ryeny	_
Body Length(HPS)	88			Final Cost	Total	\$ 0.00	\$ 0.00	\$ 0.00					
Sleeve Length	66			Fabric cost conside	red on costing	\$ 4.80	\$ 5.50	\$ 4.80	TRIMS 1				
Chest	81						-	_	Description	Consumpstio n in doz	Rate	cos	т
Sub Total	9.13			Fab price per doz		\$4.80	\$ 59.20		SIZE LABEL			\$	
1. Extra for Pocket					Print 1	\$2.00	\$ 2.00		Main Label	1.05	\$ 0.25	\$	0.2
2. Extra back Neck				Embellishment	Print 2	2	\$ 2.00		Care Label	1.05	\$ 0.10	\$	0.
G.Total	9.13	1.13	1.90		Emb		0		patch			\$	
RIB				Wash			\$ 0.00		Barcode Sticker	1.05	\$ 0.05	\$	0.0
				Trims 1			\$ 3.09		shoulder tape			\$	
PACKING				Packing			\$ 1.32		Hangtag	1.05	\$ 0.20	\$	0.2
Description	Consumps tion	Rate	COST	CM		\$ 12.00	\$ 12.00		Drawcord	1.05	\$ 1.20	\$	1.3
Hanger			\$ -	Sub Total			\$79.60		Eyelet	2.1	\$ 0.50	\$	1.
PCS Poly	1.05	0.6	\$ 0.66	Promoda Commission		5.00%	\$ 3.98		Herringbone tape			\$	
back board			\$ -	Commercial Cost		1.00%	\$ 0.80		Crochet Lace			\$	
CARTON	0.5	1.2	\$ 0.63	upchsrge		0.00%	\$ 0.00		Rope			\$	
Shipping mark	0.5	0.05	\$ 0.03	G.Total			\$ 84.38		Others			\$	
Others			\$ -							Total		\$	3.09
	Total		\$ 1.32	FINAL OFFER	R per Pc	\$7.03							

FIG: Cost Sheet

\$0.33

Promoda commission per pc

### 3.1.2 Consumption:

Consumption is to calculate the required fabric to produce garments according to buyer requirement.it is calculated based on mid-size of the size range. Measurements are considered from measurement chart given in technical file.

Below are few consumption formula

### **T-SHIRT:**

 $C = ((((S. L+B.L+S. A) X ((C. L+S.A) X Fabric Author Sight X 12 X 2)/10^7) + wastage percentage$ 

S. L= sleeve length

B. L=body length

C.L=Chest Length

S. A=sewing allowance

Fabric Author sight= Author sight per meter square of fabric in Gram

### **JOGGER & LEGGING:**

C = (((In seam + Back rises') X (half thighs') X 4 X 12 X Few)/ 10^7) +wastage

### **WOVEN SHIRT:**

$$C = (((S. L+B.L+S. A) \times (C. L+S.A) / (F.W \times 36)) + wastage)$$

S. L= sleeve length

B. L= Body Length

C.L= Chest length

F. W= fabric width

# Woven pant:

C = (((In seam + Back rises') X (half thighs'))/(Few X 36)) + wastage

Merchant does the consumption based on these formulas.

### 3.1.4 RAW MATERIALS COSTING:

It is the cost of raw materials required for the unit order.it is the fabric cost.it can be calculated by adding up yarn cost, knitting cost, dying cost. Or it can be calculated based on price from cost. Or of yarn to get the required fabric Author sight is very important

# SINGLE JERSEY

YARN	24 GAUGE Finish G.S.M.					
COUNT						
500.11	MINIMUM	MAXIMUM				
20/1	200	230				
22/1	190	205				
24/1	180	195				
26/1	170	180				
28/1	150	165				
30/1	140	155				
32/1	130	140				
34/1	120	130				
40/1	110	120				

YARN	28 G	28 GAUGE					
COUNT	Finish	G.S.M.					
COUNT	MINIMUM	MAXIMUM					
26/1	170	180					
28/1	160	170					
30/1	145	160					
32/1	135	145					
34/1	125	135					
40/1	115	125					
44/1	100	115					
50/1	90	100					

YARN	20 G	AUGE
COUNT	Finish	G.S.M.
000.11	MINIMUM	MAXIMUM
20/1	200	220
40/2	190	210
34/2	230	240
30/2	240	260
26/2	260	280

## (1x1) RIB FABRICS

	18 G	AUGE
YARN COUNT	Finish	G.S.M.
	MINIMUM	MAXIMUM
24/1	250	280
26/1	230	240
28/1	220	230
30/1	200	210
32/1	180	190
34/1	170	180
40/1	150	160

<u>(2</u>	x1) RIB FAB	RICS					
YARN	18 G	18 GAUGE					
COUNT	Finish	G.S.M.					
	MINIMUM	MAXIMUM					
24/1	250	260					
26/1	240	250					
28/1	220	230					
30/1	200	220					
32/1	180	190					

# PLAIN INTERLOCK FABRICS

YARN	24 GAUGE Finish G.S.M.	
COUNT		
	MINIMUM	MAXIMUM
30/1	250	270
32/1	240	260
34/1	230	250
36/1	220	240
38/1	210	230
40/1	190	220

YARN	26 G	AUGE
COUNT	Finish G.S.M.	
	MINIMUM	MAXIMUM
40/1	195	225
42/1	180	200
44/1	175	190
46/1	170	185
48/1	165	180
50/1	160	175

YARN COUNT	28 GAUGE Finish G.S.M.	
	40/1	200
60/1	165	180
70/1	135	150
80/1	115	130

YARN	22 G	AUGE
COUNT	Finish G.S.M.	
	MINIMUM	MAXIMUM
26/1	260	280
28/1	250	270
30/1	240	260
32/1	230	250
34/1	220	240

### USE 24 GAUGE MACHINE

YARN	SINGLE P.K Finish G.S.M.		
COUNT			
	MINIMUM	MAXIMUM	
24/1	200	210	
26/1	190	200	
28/1	180	190	
30/1	170	180	
32/1	160	170	
34/1	150	160	

YARN	DOUB	LE P.K	
COUNT	Finish G.S.M.		
	MINIMUM	MAXIMUM	
24/1	210	220	
26/1	200	210	
28/1	190	200	
30/1	180	190	
32/1	170	180	
34/1	160	170	

YARN	SINGLE	LACOST	
COUNT	Finish G.S.M.		
000111	MINIMUM	MAXIMUM	
24/1	210	230	
26/1	200	220	
28/1	190	200	
30/1	180	190	
32/1	170	180	
34/1	160	170	

VADN	DOUBLE	LACOST	
YARN	Finish G.S.M.		
COUNT	MINIMUM	MAXIMUM	
24/1	220	240	
26/1	210	230	
28/1	200	210	
30/1	190	200	
32/1	180	190	
34/1	170	190	

# Full Feeder Lycra S/J (24 GAUGE)

# Full Feeder Lycra S/J (28 GG)

	With 20	/D Lycra	
YARN COUNT	Finish G.S.M.		Lycra Use (%)
	MINIMUM	MAXIMUM	
40/1	170	180	4.50 - 5.00
45/1	160	170	5.00 - 5.50
50/1	150	160	5.50 - 6.00
55/1	130	140	6.00 - 6.50
60/1	120	130	6.50 - 7.00

YARN	With 20/D Lycra Finish G.S.M. MINIMUM MAXIMUM		Lycra Use
COUNT			(%)
COUNT			(70)
30/1	200	210	3.00 - 3.50
32/1	190	200	3.50 - 3.75
34/1	180	190	3.75 - 4.00
36/1	170	180	4.00 - 4.25
38/1	165	175	4.25 - 4.50
40/1	150	160	4.50 - 5.00

YARN	With 40/D Lycra Finish G.S.M.		
COUNT			Lycra Use (%)
COUNT	MINIMUM	MAXIMUM	
30/1	240	250	6.50 - 7.00
32/1	230	240	7.00 - 7.25
34/1	220	230	7.25 - 7.50
36/1	210	220	7.50 - 7.75
38/1	200	210	7.75 - 8.25
40/1	180	200	8.25 - 9.00

FIG: Different Yarn Count Suitable for Different Structure and Weight of fabric

Merchandiser need to calculate fabric price as below

Knit fabric price= (Yarn price Knitting price dying price) + wastage percentage of process loss.

#### 3.1.5 ACCESSORIES COST:

Authors need to find the list of accessories from the technical file. Then upon collecting their price from supplier Authors can get the cost for accessories

### 3.1.6 CM CALCULATION:

Cm is the cost of making.it depends on the number of units produced in an hour using the number of machines.

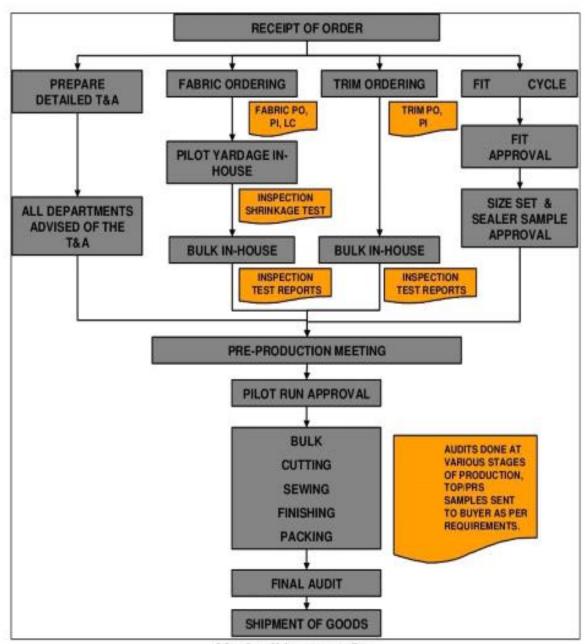
It can be calculated as Below

C.M= ((unit machine cost for 10-hour X number of machine Used)/units produced in 10 hours

### 3.1.7 NEGOTIATION:

After the Costing merchandiser needs to offer the price to customer. After price is confirmed he needs to negotiate the ordering process. Below are few points that needs to be confirmed through negotiation.

- ✓ Delivery date
- ✓ Order Quantity
- ✓ Quality Manual
- ✓ Inspection AQL
- ✓ Approval Process
- ✓ Testing Requirement
- ✓ Shipping Mode
- ✓ Payment terms
- ✓ Order challenges



Merchandising process flow

### 3.2 Order Confirmation:

Receipt of an order means final confirmation of the order from the buyer. Since this is the final confirmation it is done by means of a legal document called a PO (purchase order) or an FC (fabric commitment).

### 3.2.1 PO (purchase order):

A purchase order (PO) is a legally binding document created by a buyer and presented to a seller. Much like your "cart" on an e-commerce site, a purchase order is essentially a list of what you want to buy. It lays out the order details, including quantity and types of products the buyer needs, as well as payment terms and delivery details.

The difference between a purchase requisition and a purchase order is that the latter acts as a contract between the buyer and the seller. By submitting an order, the buyer is committing to purchasing goods or services for the agreed upon amount. Because the order is filled before the buyer receives their bill, a purchase order gives the seller insurance against non-payment.

# 3.2.2 Time & Action plan (T&A) Preparation,

Time & Action planning is a process which will help you to focus your ideas and to decide what steps you need to take to achieve particular goals that you may have. It is a statement of what be achieve over a given period of tune. An effective action plan should give you a concrete timetable and set of clearly defined steps to help you to reach your target. In a garments factory time & action plan maintained by executive summary which is done and follow up by merchant. Actually T &A stan at the time of buyer proposed projection of fabric and all trims to relevant supplier. So, Authors can understand that T&A start before the production.

In brief Authors can say that according to T&A Authors will allocate our production line for any particular style. By this Authors have clear idea about fabric and trims booking their production lead time & in house date. So, by proper T&A Authors can successfully run our allocated line for each style to hit the accurate TOD.T&A Plan Includes Below issues

Issue	Date & Status
Latest Delivery date	
Lab dip Submit date	
LD Apt Status	
Fabric Quality approval	
Trims Submit date	
Trims Apt Status	
Print/Ebb/Wash Submit date	
Print/Ebb/Wash Apt status	
Fab. Inhouse	
Yarn Status	
Knitting Status	
Dying Status	
Development / Salesman/Fit	
Size set/ Fit Submit date	
Size set/ Fit Apt status	
PPS Submit Date	
PPS Apt Status	
Ship Sample Submit Date	
Ship sample apt Status	
Approx. prod start date	
Line plan (no of line & productivity)	
Actual product Statue	
Test Report	
Final Insp date	
ETD	
ETA	
Shipping Doc submission	
Payment Release	

Chart: T& A Plan Format

#### 3.2.3 FABRIC ORDERING.

Fabric Ordering in Garments Sector involves with the mill. The most important points to be taken care of are

Accurate computation of the requirement. This is essential to ensure that during bulk production the materials do not fall short nor are they in access and there are leftovers after the order is shipped.

An accurate calculation of material requirement can be done if the BOM (Bill of Materials) as provided by the buyer in the specification sheet is studied thoroughly. Apart from just ensuring that the quantity is correct the BOM also helps in checking that all materials required in completion of the order are ordered and nothing has been missed out. Selecting the best vendor for the materials in terms of quality, price and delivery.

### 3.2.4 TRIMS ORDERING:

It is a similar process as done for the fabric is done for trims except for pilot trims. These are the Items Used for Garment Decoration & Branding Below are few

- √ Hangtag
- ✓ Price tag
- ✓ Main Label
- ✓ Size label
- ✓ Care label
- ✓ Poly bag
- ✓ Polybag sticker
- ✓ Carton
- ✓ Shipping mark
- ✓ Sewing thread
- ✓ Zipper
- ✓ Draw string
- ✓ Elastic
- ✓ Button
- ✓ Eyelet

Below is a chart on how and what to check on these approvals

·			
	ITEM	What to check	Approval Process
	Hangtag		Layout and Physical
1	88	approvals Quality	sample
	Price tag	1 0 1	Layout and Physical
2	11.11.6	approvals Quality	sample
	Main Label	1.0.1	Layout and Physical
3		approvals Quality	sample
	Size label	1.0.1	Layout and Physical
4		approvals Quality	sample
_	Care label	1.0.1	Layout and Physical
5		approvals Quality	sample
	Poly bag		Layout and Physical
6	- J	Thickness & material	sample
_	Polybag sticker	1.0.1	Layout and Physical
7	Jangara a	approvals Quality	sample
	Carton		Layout and Physical
8		Thickness & material	sample
	Shipping mark	1.0.1	Layout and Physical
9	11 0	approvals Quality	sample
1.0	Sewing thread	Color, thickness material &	D1 1 1
10	8	strength	Physical sample
11	Zipper	strength, Durability	Physical sample
11		Suchgui, Durability	i nysicai sampic
12	Draw string	strength, Durability	Physical sample
13	Elastic	strength Durahility	Physical sample
13		strength, Durability	Physical sample
14	Button	measurement, Color	Physical sample
15	Eyelet	measurement, Color	Physical sample
16	Collar Hold	approvals Quality	Physical sample
17	Back Board	approvals Quality	Physical sample

FIG: TRIMS LIST

#### 3.3 APPROVAL STAGE:

In this stage the Merchandiser Needs to take all the Quality approvals from Customer. APPROVAL is needed on Below:

- > LAB DIP
- > FABRIC QUALITY
- > EMLISHMENTS
- TRIMS & ACCESSORIES
- > SAMPLES

### **3.3.1 LAB DIP**

This is the color swatch done for the color approvals. Dye house lab prepare this based on given swatch, color code Or QTX standards.

### 3.3.2 FABRIC APPROVAL:

Getting the fabric Quality approval. And to do the required Quality testing on fabric is a prior work for merchandiser. Below points are tested.

- Dimensional stability (shrinkage & spirality)
- ❖ Fabric Composition
- Color fastness
- Piling tendency
- Hand feel
- Appearance

### 3.3.3 EMBELLISHMENTS:

To make a product lucrative Prints, Embroidery etc. are used. These are the Embroidery of these needs to be approved before sampling or during sampling. Merchandiser needs to check the below for embellishments

- ❖ Size
- Hand feel
- Color
- Durability according to Standard

### **3.3.4 Samples:**

There are many types of samples that needs to be make in an order execution. Below are Few.

### **Proto Sample / First sample:**

The first sample that is developed from the design sketch or the design concept is known as proto sample. Proto samples are also known as the first sample. The proto samples are normally made of matching fabric quality (weight and fabric types), as during proto sample development actual fabric are not available with the factory. The proto sample in made in one size. Number of proto samples to be made depend on the buyer's requirement. At least three sample should be made – 2 samples to send to the buyer for approval. Out of these 2 samples, buyer keeps one sample and send back to the second sample to the factory. Third sample should be made as a factory's counter sample of proto. In case a third-party buying house is involved in sample development, one additional sample may be required.

# **\*** Fit Sample

Garment fit is one of the most important parameters in garment design. Fit sample is developed according to the spec sheet measurement and design sketch. Purpose of developing FIT sample is checking the garment fit on the dress form or on the human model. The measurement specifications are verified using the FIT sample and measurement are corrected as per fit requirement. Fit sample is developed after the proto sample and prior to size set sample. Like the proto sample, the fit sample is made for the middle size. 2-3 samples are developed for the fit sample. Normally, the sample resubmission rate is higher in FIT sample compared to other approval.

### Size set Sample

The objective of the size set sample is checking the garment fit of multiple sizes. The size set samples are normally made for jump sizes. Like S, L, XXL. A number of samples required for size set depend on the buyer's requirement. Pattern grading is checked in size set sample. If the technical team found some sizes are not giving correct fit, they do correction on the pattern grading until they get the correct fit. After the size set approval, the supplier can develop the PP sample. Size set samples are made using actual fabric. In case actual fabric is not available, the similar quality fabric can be used. (Final decision for fabric quality is buyers')

### Salesman sample (SMS)

Salesman sample is developed using original fabrics. Salesman samples, known as SMS, are developed for displaying the design in the retail stores. The purpose of displaying samples in the store is forecasting the order volume. Salesman samples are also known as the marketing sample.

# **❖** Preproduction sample (PP Sample)

The PP sample is made with actual fabric. The PP sample is made by the factory in the production line. All the development samples are made in the sampling room

# **❖** Gold seal sample

An approved sample for bulk production. The PP sample can be called as sealed if buyer sealed it. Some buyers and factory used to call the approved PP sample as the sealed sample. Gold seal sample also known as a Sealed sample. Buyer seals the approved using colored tag, which can't be removed from the garment without damaging the garment. Some buyers give a unique code to each sealed sample, and number if embossed on the tag. Garment sample is sealed by the buyer to avoid tempering the actual approved sample by the factory tea.

### **\*** TOP Sample/Production Sample

TOP is abbreviated as Top of Production. Factory starts bulk production after the PP sample approval. After the bulk production start, few garments are picked randomly from the production output of the first production run for quality checking by the buyer's QA. These samples are known as **Top of Production** sample.

# **Shipment Sample**

Buyers need to keep a random garment piece from the final shipment audit. This sample is referred for packing details, all detailing attached to the finished garment, that will be going to the stores. Factory keeps 3 samples for shipment samples — one for the buyer, the second one for factory and the 3rd one for the buying house merchant. Shipment sample is kept by the buyer as well as by the factory for future reference if any complaint raised by a customer regarding deviation of the product design and product detailing in the sold garment.

# **\*** Development sample

The development samples are those sample which made until the final factory gets bulk production approval. The proto, fit and size set samples are considered as development sample.

# \* Red Tag Sample/ Sealed sample

A red tag sample is the same as the gold seal sample and sealed sample. A different term of the approved and sealed sample for bulk production approval. A red colored tag is attached in the sealed sample.

### 3.4 PRODUCTION STAGE:

### 3.4.1 FABRIC INSPECTION:

- Fabric inspection is done in suitable and safe environment with enough ventilation and proper lighting.
- Fabric passing through the frame must be between 45-60 degree angles to inspector and must be done on appropriate Cool White light 2 F96 fluorescent bulbs above viewing area. Back light can be used as and when needed.
- ➤ Fabric speed on inspection machine must not be more than 15 yards per minute.
- > Standard approved bulk dye lot standards for all approved lots must be available prior to inspection (if possible)
- ➤ Approved standard of bulk dye lot must be available before starting inspection for assessing color, construction, finish and visual appearance.
- ➤ Shade continuity within a roll by checking shade variation between centre and selvage and the beginning, middle and end of each roll must be evaluated and documented.
- Textiles like knits must be evaluated for weight against standard approved weight.
- Fabric width must be checked from selvage to selvage against standard.
- ➤ All defects must be flagged during inspection
- ➤ The length of each roll inspected must be compared to length as mentioned on supplier ticketed tag and any deviation must be documented and reported to mill for additional replacement to avoid shortage.
- ➤ If yarn dyed or printed fabrics are being inspected the repeat measurement must be done from beginning, middle and end of selected rolls.

### 3.4.2 PRE-PRODUCTION MEETING

Any product that scheduled for bulk production require pre-production meeting. This is done prior to start garment making. In short it call PP Meeting in garments industry. Minutes are instant written record of a meeting or hearing. Typically describe the events of the meeting, starting with a list of attendees, a statement of the issues considered by the participants, and related responses or decisions for the issues. People from production actually unaware how final product comes through all the sampling & approvals. For this reason, it is important to give all the relevant information whoever involved in product making so that any kinds of error may not happen & production process goes smoothly meeting achieves following things in short:

- Everyone understands about production process.
- Misunderstanding on product or any other issue can be clarified.
- Critical path is communicated and explained.
- Liaison between buying & factory people.
- Group discussion.
- Strong relationship can be built up.

### 3.4.3 Pilot run

Purpose of pilot run is to check production techniques and quality requirement. Pilot run pieces are thoroughly checked by factory quality department at every stage of production. Based on the pilot run result bulk production is planned. Through pilot run process, production team learns about the critical operations in the styles, identify potential bottleneck operations. Based on their learning in pilot production run they prepare themselves for bulk production.

- ✓ Pilot must be processed in the production line instead of sampling section
- ✓ All sizes and all colors are included in the pilot quantity (factory may cut jump sizes instead of all sizes).
- ✓ If pilot run is requested by buyer, quality of the pilot run pieces may be checked by buyer QA
- ✓ Pilot run pieces are included in bulk quantity in finishing and are sent with the shipment (if there is no variation than the buyer quality specification)

### 3.4.4 FINAL AUDIT/INSPECTION:

Final inspection consists of inspecting finished garments from the buyer's point of view; size measurements, form fitting (putting garments on the proper size manikins to see if they properly fit labeled sizes); and live modeling if necessary (again to see if the **garments properly fit** the labeled sizes). Final inspection in garment industry may occur before or after garments are packed in poly bags and cartons. If it is done

# 3.4.5 Shipment:

There are three types of shipment process for garments. Which Authors get from order sheet.

- ✓ **Sea by Sea:** Gannt's will go by sea from loading country to destination country.
- ✓ **Sea/Air:** From loading country garments will be go till Sapor or port Clang (As Singapore and port Clang is the transit point) by sea & will go to last distention by Air.
- ✓ Air: By Air: Garments will go by air from loading country to destination country.

# **CHAPTER 4**

# **RESULTS AND DISCUSSION:**

Authors Have Done Below Work for One Order of 50000 Pcs Of t-shirt in Color Black. Below are the order details

# **Discussion:**

### **4.1 ORDER DETAILS:**

# **\*** Order Quantity:

PO No	Item	Color	Size	Quantity
			S	5000
	1000/ 204424		M	5000
1212	100% cotton men's tee	Black	L	10000
	men s tee		XL	5000
			2XL	5000
			Total	30000

# **Accessories & Packing Details:**

1 main label,1 size label,1 care label,1 Hangtag 1ith Price Sticker, single Piece Polybag in Printed Polybasite 50 pcs carton packing in 5 Ply cartons with dimension 60 X 40 X 30.

Delivery Lead time: 60 days

# **\*** Measurement Spec:

#### Round Neck Men Tee (100% Cotton)

Measurement in (CM)

		GRADING	S	M	L	Sample	XL	XXL	XXXL
Α	Body Length (HSP)	2	67	69	71	ok	73	75	76
В	Shoulder	2	40	42	44	ok	46	48	50
C	Chest (1" below armhole)	2	49	51	53	53.5	55	57	59
D	Hem	2	49	51	53	ok	55	57	59
E	Sleeve Length	1	18.5	19.5	20.5	21	21.5	22.5	23.5
F	Sleeve Opening	0.5	15.5	16	16.5	16.5	17	17.5	18
G	Armhole ( Measure Straight)	1	20	21	22	ok	23	24	25
Н	Front Neck Width (R Neck)	0.5	19	19.5	20	18.5	20.5	21	21.5
- 1	Front Neck Drop from HSP (R Neck)	0.5	11	11.5	12	11	12.5	13	13.5
J	Collar Height * Back Neck Drop		<b>—</b>			1.5 * 2.2			$\rightarrow$
K	NECK RIB	0	1.5	1.5	1.5	ok	1.5	1.5	1.5
L	Bicep (1" Below Under Arm)		0		19	ok			
M	HEMMING	0	2	2	2	ok	2	2	2
N	Shoulder Seam Drop	0	2	2	2	ok	2	2	2
0	Front Upper Chest (6" down from HSP)				41	ok			
Р	Back Upper Chest (6" down from HSP)				40.5	ok			
Q	SHOULDER DROP				4				
	Front Upper Chest (8" down from HSP)				41				
	Back Upper Chest (8" down from HSP)				41				

**❖ Approval Requirement:** Lab Dip-Fabric-Fit Sample-Bulk shade-PP sample-Size Set-Shipment sample

### **4.2 CONSUMPTION:**

Below was the consumption of a Dozen garments.

<b>Measurement Point</b>	S	M	L	XL	2Xl
Sleeve Length	18.5	19.5	20.5	21.5	22.5
Chest	49	51	53	55	57
<b>Body Length</b>	67	69	71	73	75
Collar length	19	19.5	20	20.5	21
Collar Width	1.5	1.5	1.5	1.5	1.5
<b>Body Consumption</b>	2.00	2.14	2.29	2.44	2.59
<b>Rib Consumption</b>	0.081	0.083	0.085	0.086	0.088
Total	2.079	2,223	2.371	2.525	2.683

# **Average Consumption= 2.37KG**

**Formula Body Fabric Consumption**= (((Body length sleeve Length+8) \*(Chest+4) \*2\*12\*Fabric weight)/10000000) +5%

**Formula RIB Fabric Consumption**= ((Length+4) \*(width+2) \*12\*4\*Fabric Weight)/10000000) +5%

# **4.3 FABRIC PRICE:**

For 160 GSM single jersey Yarn Count used will Be 30" S Below is the fabric costing

Formula: Yarn Price+ Knitting cost + dying Cost + process Loss

Fabric Costing						
Particulars	Unit Cost	Jersey	RIB			
Yarn 30'S	\$ 4.50	\$4.50	\$4.50			
Knitting Charge	\$ 0.15	\$0.15	\$0.15			
Greige Fabric Cost		\$4.65	\$4.65			
Dyeing Cost	\$ 1.40	\$1.40	\$1.40			
Weight Loss on Dyed Fabric%	13.00%	\$0.79	\$0.79			
Dyed Fab Cost		\$6.84	\$6.84			

## **4.4 ACCESSORIES COST:**

TRIMS 1						
Description	Consumption in doze	Rate	COST			
Main Label	1	\$ 0.40	\$ 0.40			
Size label	1	\$ 0.10	\$ 0.10			
Care label	1	\$ 0.10	\$ 0.10			
Hangtag	1	\$ 0.60	\$ 0.60			
Price Sticker	1	\$ 0.10	\$ 0.10			
Sewing thread	1	\$ 0.40	\$ 0.40			
TOTAL			\$ 1.70			

PACKING						
Description	Consumption in doze	Rate	COST			
PCS Poly	1	0.65	\$ 0.65			
CARTON 50 Pcs @ 1.2 per pcs	0.24	1.5	\$ 0.36			
Shipping mark	1	0.05	\$ 0.05			
Others			\$ -			
	Total		\$ 1.06			

### **4.5 COST OF MAKING:**

After analyzing the garment design, we got this t-shirt will need 20 machines to have a 180 pcs hourly production for 10-hour day.

Per Minuit cost of the factory is .03 \$ Machine cost per Hour is 1.8 \$ So total machine cost will be  $20 \times 1.8 = 36$  \$. That is the cost for 200 pcs Production. So, cost of 1 Doze is=  $(36/180) \times 12 = 2.40$  \$.

Profit margin is to be 10%.so the final cost will be 2.65 used per doz.

# 4.6 Costing:

Cost Sheet						
Item	100% cotton Jersey tee					
Fabric weight		160				
Item	Consumption	Unit price	Total			
Fabric Body & Rib	2.37	\$ 6.84	\$16.21			
Trims per Doze	1	\$ 1.70	\$ 1.70			
Packaging Per Doze	1	\$ 1.06	\$ 1.06			
C.M Per Doze	1	\$ 2.65	\$ 2.65			
Commercial Cost 3%		\$ 0.65				
Final Price FOB per piece			\$ 1.86			

**Chart: Cost sheet** 

# 4.7 Bookings

Authors did Booking Requisition to procurement Department according to below.

# Yarn:

Size	S	M	L	XL	2XL	Total	Unit
Order Quantity	5000	5000	10000	5000	5000	30000	PCS
Per Doze							
Consumption	2.079	2.223	2.371	2.525	2.682994		
<b>Total Consumption</b>	866.334	926.205	1976.184	1051.995	1117.914	<b>5938.632</b>	KG

Size	S	M	L	XL	2XL	Total	Unit
Main label	5250	5250	10500	5250	5250	31500	pcs
Size label	5250	5250	10500	5250	5250	31500	pcs
Hangtag	5250	5250	10500	5250	5250	31500	pcs
Hangtag Sticker	5250	5250	10500	5250	5250	31500	pcs
Polybag	5250	5250	10500	5250	7500	33750	pcs
sewing thread	7500	7500	15000	7500	7500	45000	pcs
Carton 5 Ply (60							
X 40 X 30)	105	105	210	105	105	630	pcs

Chart: Booking for accessories & packing Material

# 4.8 T& A Plan:

Authors Did back calculation on the T&A from the delivery date.

ISSUE	DATE & STATUS
LEAD TIME	60 DAYS
LAB DIP SUBMISSION	DAY 5
LD APPROVE DATE	DAY 10
FABRIC QUALITY SUBMISSION	DAY 5
FABRIC QUALITY APPROVAL	DAY 10
TRIMS SUBMIT DATE	DAY 5
TRIMS APPROVAL	DAY 10
FIT SAMPLE SUBMISSION	DAY 5
FIT SAMPLE APPROVAL	DAY 10
PP FABRIC READY	DAY 15

PP SAMPLE SUBMISSION	DAY 17
PP SAMPLE APPROVE	DAY 22
YARN INHOUSE	DAY 25
YARN REQUIREMENT	5940 KG
KNITTING CAPACITY	700 KG. PER DAY
KNITTING START	DAY 25
KNITTING CLOSE	DAY 34
DYING CAPACITY	2000KG PER DAY
DYING START	DAY 32
DYING STATUS	DAY 35
ACCESSORIES INHOUSE	DAY 38
SIZE SET READY	DAY 38
PP MEETING	DAY 39
CUTTING CAPACITY	5000 PER DAY
CUTTING START	DAY 39
CUTTING DONE	DAY 45
PER LINE PRODUCTION	1800 PCS PER DAY
LINE ALLOCATION	4
SEWING CAPACITY	$1800 \times 4 = 7200$
	PER DAY
SEWING START	DAY 44
SEWING CLOSE	DAY 49
SHIPMENT SAMPLE SUBMISSION	DAY 45
SHIPMENT SAMPLE APPROVAL	DAY 50
FINISHING CAPACITY	5000 PCS PER DAY
FINISHING START	DAY 46
FINISHING DONE	DAY 56
FINAL INSPECTION	DAY 58
FORWARDER BOOKING	DAY 58
EX-FACTORY	DAY 59
SHIPMENT HANDOVER TO FORWARDER	DAY 60

Chart: T & A Plan

RESULT: AUTHORS EXECUTED THIS ORDER WITH THE HELP OF THE MERCHANDISING TEAM OF PROMODA

# **CHAPTER 5**

# conclusion:

In conclusion Authors would say merchandising is a whole bunch of work and responsibility. A merchandiser must be a responsible person and have a clear idea of his work. This report will be helpful for AMT department students to have an overall work of a merchandiser thought the biggest challenges are to apply or work in real. Authors would like to thank all the people who helped them to get the data and to give me a clear Idea on the standard Merchandising process

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